

**MINUTES OF A MEETING OF MINSHULL VERNON & DISTRICT PARISH COUNCIL  
HELD IN ST PETER'S COMMUNITY HALL, MINSHULL VERNON ON 23 APRIL 2012**

**PARISH COUNCILLORS PRESENT:**

Mr W T Beard	Vice-Chairman (in the Chair)
Mr W Barnes	Mr I Chenery
Mr Les Horne	Mrs L Horne
Mr K Halford	Mr M McGlone
Mr B Palin	Mr M Wilson
Mr P Wright	

**IN ATTENDANCE:** Borough Councillor M J Weatherill [Cheshire East Council]  
Borough Councillor M E Jones [Cheshire East Council Cabinet Member]  
PCSO V McKenna  
PCSO N Jackson

**APOLOGIES:** Messrs D C Forrest, D N Bebbington and R Hollinshead

**ABSENT:** Mr B Evans

**572 DECLARATION OF INTERESTS**

Members were invited to declare any personal or prejudicial interest which they had in any item of business on the agenda, the nature of that interest, and, if necessary, to leave the meeting prior to the discussion of the item.

No declarations were made.

**573 MINUTES OF THE MEETING HELD ON 26 MARCH 2012**

**RESOLVED:** That the Minutes of the Meeting held on 26 March 2012 be approved as a correct record.

**574 MATTERS ARISING**

Speed Watch: The Parish Council was up-dated on the speed watch scheme outside the two primary schools.

**575 PUBLIC QUESTION TIME (10 MINUTES)**

In accordance with the Parish Council's Standing Orders, a period of 10 minutes was allocated for members of the public to ask questions. There were no questions from members of the public.

**576 POLICE MATTERS**

PCSO McKenna and PCSO N Jackson were in attendance for this item. PCSO McKenna reported on recent criminal activity in the parish:

- Two shoplifting offences
- One theft
- One criminal damage
- Two burglaries (dwelling and shed)
- One vehicle theft
- One theft from vehicle (outside public house)
- Three dog-related anti-social behaviour (ASB) incidents
- One vehicle-related ASB

- One neighbour dispute
- One road traffic collision (9 April)

[Note: owing to work commitments, PCSO McKenna and PCSO N Jackson withdrew from the meeting at this point in the proceedings.]

## 577 BOROUGH COUNCILLORS' REPORTS

The Parish Council was informed that Bloor Homes would be commencing building work on the development at Parkers Road, in the near future and this would be likely to cause traffic congestion.

The Borough Council was working with developers in respect of the proposed permanent travellers' site at Parkers Road. It was expected that this would be resolved to the satisfaction of all parties.

Crewe Governance Review: There had been a proposal that the elections to the new Crewe Town Council should take place at the same time as the Police Commissioner elections (November 2011) but this was not legal and would be held on a separate date.

Councillor Jones stated that when he was elected Leader of Cheshire East Council he would commission a review of speed limits outside all schools in the borough.

Councillor Weatherill and Councillor Simon had recently met with Highways Officers to discuss hard-engineering measures which could be undertaken in the vicinity of the Rising Sun. No firm proposals had yet emerged, but the situation was being monitored.

## 578 DIAMOND JUBILEE 2012 – JUNE 2012

### 578.1 Footpath around War Memorial (Application No. 12/0718N)

- Plaque Inscription

At the previous meeting, the Parish Council agreed that the plaque for the new footpath should be made in slate, or similar material. No decision was made as to the inscription nor the location of the plaque.

Members were now invited to consider an appropriate form of wording for the plaque. The location of the plaque could be decided at a future meeting.

It was agreed that this be deferred to the May meeting.

- Outstanding Matters on the Planning Application

The location plan for the planning application had now been received from Ben MacDonald. The Clerk had not yet visited the County Archivist to search the records for evidence ownership of the site of the war memorial. During discussion, Members stated, based on their own knowledge that the site was owned by the Parish Council and had been for many years. The Parish Council concluded that this information could be regarded as "reasonable steps taken" to enable the Clerk to complete a Section D declaration to accompany the planning application, without the need to visit the County Archivist for further evidence.

Notwithstanding that planning permission had not yet been granted, it was noted that Mr MacDonald had almost completed construction of the footpath. **Councillor M E Jones gave an undertaking that he would commit to retrospective approval** of the application in the event of formal approval not being received in the near future.

**578.2 Progress on Arrangements for the Diamond Jubilee Family Day – Saturday 2 June 2012**

Mr L Horne and Mrs L Horne reported on arrangements for the Diamond Jubilee event to be held on Saturday, 2 June.

- The helium balloons would cost approximately £400 but had not yet been ordered.
- PVC Banners were to be provided for each of the schools – Mr Horne would obtain prices and order banners, provided that costs were within budget provision.
- The following parish councillors volunteered to assist on the day –  
Mr B Palin  
Mr W T Beard  
Mr P Wright  
Mr K Halford  
Mr M Wilson

It was suggested that a separate meeting of the working group be held to discuss in detail such matters as security, first aid etc.

In response to the Clerk's question about risk assessment for the event, it was reported that the Chairman had undertaken to carry out a risk assessment, and this could be issued to the Parish Council's insurers.

**RESOLVED:** (a) That progress on arrangements for the Diamond Jubilee be noted; and

(b) That action be taken, as indicated above.

**579 PLANNING MATTERS**

There were no planning applications for consultation.

**580 FINANCIAL MATTERS**

**580.1 Authorisation of Payments**

**RESOLVED:** That the following payments be approved:

- £11,379.00 – TWM Traffic Control Systems Ltd. – (£9482.50 + £1,895.50 vat)  
Purchase of vehicle-speed control equipment for use outside Leighton Primary School and Mablins Lane Primary School. (this expenditure was allowed for in the year 2011-2012 and had been reflected in the balance available on 1 April 2012.)
- £45.50 – travel expenses – Councillor Les Horne  
Mileage associated with the movement of the TMVSDU around the parish.
- £68.99 Councillor Les Horne - purchase of step-ladder to enable access to the new posts which were located outside each of the two primary schools (extension of speed watch scheme).
- £1,224.90 - Cheshire Association of Local Councils – affiliation fee
- £52.40 - HM Revenue & Customs – tax on Clerk's salary
- £84.63 – Mrs C M Jones – purchase of stamps and stationery and 50% contribution to Broadband costs

**580.2 Add-back of Cheque**

A cheque for £32.75 had been issued to Mr M McGlone in December 2011; the cheque had subsequently been mislaid and a new cheque was issued. The original cheque had

inadvertently been paid into Mr McGlone's account. To rectify this, Mr McGlone issued a cheque for £32.75 to the Clerk for paying-in to the Parish Council's account.

### 580.3 End-of-Year Accounts – 2011-2012

The Clerk submitted a Receipts and Payments statement for the period 1 April 2011 to 31 March 2012. The bank reconciliation was noted.

	£
Total Receipts	58,656.40
<u>Less</u> Payments	34,604.25
<b>TOTAL</b>	<b>24,052.15</b>
Reserve Account	26,937.23
Current Account	100.00
	<b>27,037.23</b>
<b>LESS</b> Unpresented cheques	-2,985.08
	<b>24,052.15</b>

### 581 SPEED WATCH SCHEME (Incorporating activities associated with the trailer-mounted vehicle display unit)

The Parish Council was updated in respect of the Speed Watch scheme. At present, only L Horne and P Wright were operating the scheme, and owing to work commitments, the time available had been reduced.

Statistics for the period January – April 2012 were provided.

The Clerk was asked to follow-up on the delivery of the Mini 300 equipment which had been approved by the Parish Council on 7 November 2011.

### 582 SPECIAL EVENT TO CONFER HONORARY FREEMAN STATUS ON FORMER PARISH COUNCILLORS CHARLESWORTH AND WHITTINGHAM [30 APRIL 2012]

The Clerk reported on arrangements for the special meeting to be held on 30 April.

Catering had been arranged for 60 persons (Mr J Whittingham and thirteen guests; Mr M Charlesworth and five guests, together with a "guesstimate" of 14 Parish Councillors and guests [28], Ward Councillors and guests [6] plus six spare covers. Mr Major (Grants Butchers) was providing a buffet at a cost of £7.50 per head (total cost £450). Red and white wine would be provided, with coffee and tea also available.

It was suggested that Members arrive at approximately 6.45 pm to enable guests to mix informally before the start of the meeting at 7.00 pm.

### 583 GRANTS/REQUEST FOR DONATION

#### 583.1 Grants Policy/Request Minshull Vernon United Reformed Church

Minshull Vernon United Reformed Church had requested a grant from the Parish Council.

In previous years, it had been an automatic process to make grants to, for example, local schools, whether or not application had been made. In the last two years, a sum of money had been allocated for grants on the understanding that application must be made and the Parish Council would consider each on its merits.

A proposed Grants Policy (and application form) was submitted for consideration. This would demonstrate publicly a consistency of approach in these matters and establish that the Parish Council's grants offered value for public money.

**RESOLVED:** (a) That the Grants Policy be approved and adopted; and

(b) That a grants application form be sent to Minshull Vernon United Reformed Church with the request that application be made on the form for consideration by the Parish Council.

**584 CREWE AND NANTWICH LOCAL AREA PARTNERSHIPS/  
HIGHWAYS MATTERS**

A schedule of minor works was submitted. It was noted that information from the Crewe LAP was not being issued to Councillor W T Beard, the Parish Council's representative.

Councillor L Horne reported on the Nantwich LAP and the establishment of the Highways Sub-Group which reviewed minor schemes and considered issues from Ward Councillors and Highways Officers.

A copy of a form was tabled which could be completed on behalf of the Parish Council bidding for funding from the £84,000 which was allocated for such schemes. Any scheme must be agreed by the Ward Councillor(s) before it could be submitted to the Sub-Group.

**585 CORRESPONDENCE**

The Clerk reported receipt of correspondence received since the last meeting and take any action as appropriate.

- CEC – Notification of the SHLAA 2012.

It was noted that the Council was now starting to prepare the Strategic Housing Land Availability Assessment (SHLAA) update for 2012. There was an opportunity at this early stage of the process for stakeholders and the wider community to identify sites that may make a contribution to the future supply of housing. The Council was therefore calling upon local residents, Parish and Town Councils, developers and landowners to identify any land and buildings that they considered had potential for residential development which were not already contained with the previous versions of the SHLAA.

For such sites a form should be completed and sent with location plan to the Spatial Planning Team based at Westfields, Sandbach.

Once a list of additional sites had been gathered, from the results of this 'Call for Sites' the Council would undertake an assessment of each site and would identify whether the sites were suitable for housing.

The SHLAA was a key component of the evidence-base to support the delivery of sufficient land for housing; to meet the community's need for more homes; and to inform housing policy within the Cheshire East Local Plan. This assessment was required by national planning policy, set out in Planning Policy Statement 3: Housing (PPS3).

The primary role of the Strategic Housing Land Availability Assessment was to:

- Identify sites with potential for housing;
- Assess their housing potential; and
- Assess when they were likely to be developed

It was noted that the SHLAA was a study of housing potential and did not itself allocate sites for development but would inform future planning policy development. The identification of housing potential from sites and buildings in the assessments did not imply that the Council would necessarily grant planning permission for their residential development. Similarly, it did not preclude the possibility of residential development being granted on sites which had not been

included. Any planning applications would continue to be treated on their own merits based upon planning policy and other material considerations.

(Note: Borough Councillor M E Jones withdrew from the meeting at this point in the proceedings.)

**586 SHARED INFORMATION**

Parish Councillors were invited to share information and/or request items for inclusion on the next agenda.

**587 DATE OF NEXT MEETING**

30 April – Special Meeting (Honorary Freeman ceremony)

28 May – Annual Parish Meeting	7.00 pm
Annual Meeting of the Parish Council	on the rising of the Parish Meeting

.....Chairman

The meeting commenced at 7.00 pm and concluded at 9.10 pm