

**MINUTES OF A MEETING OF MINSHULL VERNON & DISTRICT PARISH COUNCIL
HELD AT ST PETER'S COMMUNITY HALL, MINSHULLVERNON
ON 4 JULY 2011**

PRESENT:

Mr D C Forrest	Mr W T Beard
Mr W Barnes	Mr I Chenery
Mr B Evans	Mr K Halford
Mr B Palin	Mr R Hollinshead
Mr L Horne	Mrs L Horne
Mr M McGlone	Mr M Wilson

IN ATTENDANCE: Borough Councillors D N Bebbington and M Jones

APOLOGIES: Messrs B Palin and M Wilson

Note: Prior to commencement of the meeting, Keith Halford and Richard Hollinshead each signed their Declarations of Acceptance of Office having been elected on 5 May 2011. Mr Halford and Mr Hollinshead, who had not been able to attend the Annual Meeting of the Parish Council, had been permitted, in accordance with S.83(4) of the Local Government Act 1972, to make their declarations at a later meeting, but no later than 5 July 2011

408 DECLARATIONS OF INTEREST

No declarations of interest were made.

409 MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL

RESOLVED: That the Minutes of the Annual Meeting of the Parish Council, held on 16 May 2011, be approved as a correct record.

410 MINUTES

410.1 Annual Meeting of the Parish Council (16 May 2011)

RESOLVED: That the minutes of the annual meeting of the Parish Council held on 16 May 2011 be approved as a correct record.

410.2 Planning Sub-Committee (20 June 2011)

The minutes of the Planning Sub-Committee meeting, as submitted, were incomplete. These would be amended and issued to the Sub-Committee at its next meeting, for approval.

411 MATTERS ARISING

There were no matters arising.

412 PUBLIC QUESTION TIME (10 MINUTES)

In accordance with the Parish Council's Standing Orders, a period of 10 minutes was allocated for members of the public to ask questions.

Members of the public were in attendance and addressed the Parish Council.

A member of the public addressed the Parish Council in respect of agenda item 8.1 (Development off Parkers Road 11/1879N – application by Bloor Homes/Linden Homes Land North of Parkers Road, Leighton) and spoke against the application.

413 POLICE MATTERS

There were no Police representatives in attendance on this occasion.

414 CO-OPTION TO THE PARISH COUNCIL

Borough Councillor D N Bebbington, who was in attendance, expressed a wish to be co-opted onto the Parish Council.

RESOLVED: That Mr D N Bebbington be co-opted onto the Parish Council to represent Leighton Urban Ward.

Mr Bebbington signed his Declaration of Acceptance of Office and then participated fully in the meeting.

415 PLANNING MATTERS

415.1 Development off Parkers Road 11/1879N – application by Bloor Homes/Linden Homes Land North of Parkers Road, Leighton

A hybrid application had been submitted for comment. The proposed development was for up to 400 new dwellings with open space, comprising a full planning application for Phase A of 131 dwellings and Phase B which sought outline planning permission for up to 269 dwellings. In respect of the outline element (Phase B) only access was sought for approval and all other matters were reserved for determination at a later date.

Comments were requested by 13 July 2011; if Members considered there was insufficient time to submit meaningful comments on the application, an additional meeting could be arranged. The application was to be submitted to Cheshire East Council's Strategic Planning Board.

RESOLVED: (a) That the following be submitted to the Borough Council as the Parish Council's comments on application No. 11/1879N -

1. The infrastructure is inadequate to cope with these additional dwellings.
2. The highways will also be inadequate to cope with the additional traffic generated by 400 homes.
3. Flooding: The issue of drainage and flooding is an on-going problem in the parish and this development will exacerbate the problem.
4. If the Strategic Planning Board is minded to approve the application, the Parish Council would urge that landscaping measures are introduced which are compatible with the street scene on Moss Lane at Leighton.

(b) That the Chairman attend the Strategic Planning Board meeting on 17 August 2011 to address the Board on this application.

415.2 11/2032N – 34 Becconsall Drive - single-storey rear extension

Cheshire East Council had invited comments on this application.

RESOLVED: That no comments be made on application 11/2032N.

416 FINANCIAL MATTERS

416.1 Amendment to Bank Mandate

Following the authorisation of CVS to undertake the payroll service for the Parish Council, there was now a need to amend the bank mandate in respect of the Clerk's salary to ensure that HMRC received tax under the PAYE scheme.

As the new system started on 1 April 2011, there had been an overpayment and the Clerk would need to settle this direct with HMRC.

The Clerk's monthly payment by standing order required a reduction; however, the administration arrangements with CVS had not yet been finalised. The Clerk would report back to the Parish Council.

416.2 Authorisation of Payments

The Parish Council was asked to approve the following payments –

RESOLVED: That the following payments be authorised:

£32.75	M McGlone. This payment, in respect of website expenses, had been authorised at the December 2010 meeting. The cheque had "gone astray".
£48.00	CVS – payroll services April-September 2011 – 1 employee @ £8.00 per month
£60.00	St Peter's Church – advertising in parish magazine.
£37.00	Mrs C M Jones – 50% contribution to the purchase of "Local Council Administration" by Charles Arnold-Baker which was the guide for Parish and Town Clerks in the administration of local government. The total cost was £75.50.
£87.51	Mrs C M Jones – travel claim Meetings of the Parish Council held on 24 January, 7 March, 18 April and 16 May Planning Sub-Committee – 20 June.

(Based on mileage rate, as set by the National Association of Local Councils 42.9P per mile for a car of up to 999 cc engine.

Audlem-Minshull Vernon return = 34 miles
Attendance at 6 meetings = 6 x 34 = 20 = £87.51)

416.3 Refurbishment of War Memorial

Work was progressing on the refurbishment of the war memorial itself; however, during the course of the work, the ground surrounding the memorial had become

uneven and required some remedial work to bring it up to an acceptable standard which included the removal of some tree roots.

RESOLVED: That payment of £300 to Ben MacDonald be authorised in respect of the remedial work, as described, at the war memorial.

417 RISK ASSESSMENT

The Parish Council was invited to review its risk assessment and management. The Clerk's report was submitted. Mr. McGlone would submit schedules in respect of Parish Council assets and other appropriate risks identified. The matter would be deferred to the next meeting.

418 BOROUGH COUNCILLORS' REPORTS

Borough Councillor M Jones updated the Parish Council on Cheshire East matters of interest.

419 SPEED WATCH SCHEME (INCORPORATING ACTIVITIES ASSOCIATED WITH THE TRAILER-MOUNTED VEHICLE DISPLAY UNIT)

Mr Les Horne reported on recent Speed Watch activities.

Arising out of discussion of this item, the Clerk reported that the Parish Council's insurers had confirmed that the claim was now finalised and it would be sending a cheque, less the excess.

420 LOCAL AREA PARTNERSHIPS (LAPs)

It was reported that the operation of the LAPs was being reviewed. Former Parish Councillor Penny Butterill was leading on the Highways Group.

421 TRAINING SESSIONS ARRANGED BY CHESHIRE ASSOCIATION OF LOCAL COUNCILS (ChALC)

It was reported that there were no vacancies on the training session arranged for 6 July; however, the Clerk had made four reservations (for Dave Preece, Les Horne, Linda Horne and Ian Chenery) for a "Workshop 2" session to be held at Cotebrook Village Hall on 19 July at 2.00 pm. Topics to be covered were listed:

- The powers and duties of local councils
- Linking those powers and duties to councils' policies and procedures
- To examine the councillor's role in financial matters, including setting budgets, monitoring and auditing

422 PARISH COUNCILLORS' REPORTS

Members were invited to share information or request the inclusion of items on the next agenda.

- **Sale of public land off Moss Lane**

This item was raised by Mr B Evans who expressed concern that public land could be offered for sale without the Borough Council notifying the Parish Council.

The Clerk was asked to write to Arthur Pritchard (Cheshire East Council) about this matter.

- **Notice-Boards**

It was confirmed that the following parish councillors would be responsible for the display of agendas and any other notices to be placed in the new notice-boards.

- Leighton Mr D Preece
 - Parkers Road Mr W T Beard
 - Whalleys Green Mr M McGlone
 - Outside "Coach and Horses" public house Mr L Horne
- The Chairman reported that he had recently been in discussion with Mr Jinks about the **drainage problems** experienced in the parish. Mr Jinks had agreed to notify the Chairman when the issues had been resolved.
 - Mr McGlone reported that the **website design** had recently changed. The Clerk was asked to provide an up-to-date list of Councillors and their contact details. Members were also asked to provide articles for the website. It was emphasised that, other than the notice-boards, this was the key method of communicating with local residents.

423 CORRESPONDENCE

The Clerk reported receipt of correspondence:

- Cheshire Community Action - annual Open Day and Members Evening on Thursday 7th July at Chelford Village Hall.
- Local Area Partnership/Local Development Framework Consultation Events. General information. Between July and September, the Spatial Planning team of Cheshire East Council would be undertaking the next stage of consultation on the Local Development Framework, called the 'Place Shaping' consultation. The Team would be working closely with the people of Cheshire East to consider issues and challenges facing town and village communities and trying to establish how people would like their towns and villages to look in the future.
- LDF briefing session on **Thursday 07th July** from 13.30pm to 16.30pm at Congleton Town Hall. This session would brief Members on the forthcoming consultation and answer any questions. Places for two councilors had been reserved.
- Queen's Park, Crewe – official re-opening
- E-mail from localworks.org – Sustainable Communities Act
The Parish Council was invited to consider if it wished to support a proposal from Leiston Town Council. It was AGREED that no action be taken.

424 FUTURE MEETINGS

Monday, 18 July Special Meeting of the Parish Council
Monday, 25 July Planning Sub-Committee
Monday, 15 August Next ordinary meeting of the Parish Council

.....Chairman

The meeting commenced at 7.30 pm and concluded at 9.20 pm