

**MINSHULL VERNON AND DISTRICT PARISH COUNCIL
MINUTES OF THE MEETING HELD ON MONDAY 25 FEBRUARY 2019**

PRESENT:

Cllr Les Horne (Chairman), Cllr Clive Stringer (Vice-Chairman), Cllr Ian Baxter, Cllr Lisa Hamlett, Cllr Linda Horne, Cllr Stuart Kay, Cllr Brian Palin, Cllr Kathryn Stringer and Cllr Jim Weir

IN ATTENDANCE:

One member of the public

161 APOLOGIES FOR ABSENCE

161.1 Cllr McGlone and Borough Cllr Green.

162 DECLARATIONS OF INTEREST

162.1 Cllr Weir declared an interest in the item relating to Lime Tree Avenue.

163 MINUTES OF THE MEETING HELD ON 28 JANUARY 2019

163.1 RESOLVED – that the minutes of the meeting be approved and signed by the Chairman as a true and correct record.

164 PUBLIC QUESTION TIME

164.1. No questions were raised.

165 COMMUNITY HUB

165.1. The Chairman provided feedback from the Public Consultation Event which had been undertaken earlier in the evening. There had been a good turnout with over 30 people attending; with interest shown in the Hub, neighbourhood plan and joining the Council.

165.2 The Chairman would be meeting with Cheshire East planning officers to discuss the proposals further.

166 PUBLICITY

166.1. This item had been raised at the previous meeting following the decision not to continue to place an advert in the Church magazine. Councillors discussed a number of options to promote the Council and raise its profile across the community.

166.2 The Council already had a website and Facebook page. Councillors conveyed their appreciation to Cllr McGlone for his work on the website over the past few years and noted that a revamp had been agreed and monies included in the 2019/20 budget to facilitate this if necessary. With regards to Facebook and Twitter, Cllrs Hamlett and K. Stringer would coordinate these.

166.3 The Chairman asked Councillors to formulate any further suggestions and send them to the Clerk, prior to the next meeting.

167 LIME TREE AVENUE

167.1 Councillors were reminded that Lime Tree Avenue had been closed in conjunction with the closure of the Sydney Road whilst the railway bridge works were ongoing. This had caused considerable traffic problems in the area particularly as other roads were being used as alternatives were less suitable.

167.2 It was agreed that the Parish Council would express its concerns to the

Borough Council on this matter and urge that the current temporary closure of Lime Tree Avenue be rescinded and, whilst this is being processed, all non-emergency highways works in the area be suspended, as each closure exacerbated the traffic problems.

168 FINANCIAL MATTERS

168.1 Finance Report

The Council received the finance report which provided a bank reconciliation statement, budgetary analysis and an end of year projection.

168.2 Payments

RESOLVED – that the following payments be authorised:

Payee	Reason	Total	VAT	Net
PKF Littlejohn	External Audit	240.00	40.00	200.00
CVS	Membership	45.00		45.00
E-Signs	Banners	252.00	42.00	210.00
Clive Stringer	Expenses	93.31		93.31
Mark Robinson	Salary & SLCC membership	311.72		311.72
Stuart Kay	Ink and paper	25.24		25.24

168.3 External Audit

PKF Littlejohn had completed the audit and provided the certificate of completion of audit. The main issue identified was the lack of risk assessments undertaken in previous years. This had already been addressed with a number of risk assessments agreed at the May meeting and the Clerk would bring a further general risk assessment for consideration at the next meeting.

Cllr K. Stringer suggested that the Auditor had advised that the issue raised relating to the difference between the variances had been answered satisfactorily and thus should not have been contained on the certificate. The Clerk would confirm this with PKF Littlejohn

RESOLVED – that subject to clarification regarding the above issue, the external auditor's report be approved and accepted.

168.4 Insurance Policy

The Council's insurance renewal was in the sum of £1,118.21. The schedule of insured items was reviewed and it was evident that a number of the Council's fixed assets had not been added to the policy. The Clerk was asked to update the schedule for the insurers based on the fixed assets register and provide an updated quote to the next meeting.

168.5 Fixed Assets Register

Councillors reviewed the Fixed Assets Register which had been updated to include the assets purchased in the current financial year.

RESOLVED – that the register be approved, subject to the addition of the telephone kiosk.

169 YOUTH ACTIVITIES AND PLAY AREA EQUIPMENT

169.1. The Chairman advised that he would be meeting officers from the Borough Council to discuss the play area equipment, therefore, further consideration would be given to this item, following these discussions.

170 PLANNING MATTERS

170.1 RESOLVED – that the following representations be made

Application	Description	Decision
19/0625N	Change of the use of the former public house (Use Class A4) to retail store (Use Class A1) including retention of existing accesses, reconfiguration of car park and associated works including fencing at The Merlin, Bradfield Road, Crewe	Support
19/0553N	Single storey extension to rear and first floor extension to rear/side at Chapel Cottage, Middlewich Road, Minshull Vernon	No comments

170.2 Decided/Awaiting Decision by the planning authority

Application	Description	Decision
18/5924N	Section 73 Release from Planning Obligations on approved application 11/1879N on Land at Parkers Road, Crewe	Awaiting decision – delegated (expected 22 Jan)
18/6034N	Reserved matters approval for a substitution of house types on Phase 2b, Plots 8,13-14,265-352, 365-375,381-394 (116 plots in total) on Land off Parkers Road, Crewe	Awaiting decision – delegated (expected 04 Mar)
18/6118N	A proposed series of highway infrastructure measures and associated works, in the Leighton area of Crewe, and known as the North West Crewe Package on Land Between Flowers Lane Minshull New Road The A530 Middlewich Road And North of, Pyms Lane, Crewe	Awaiting decision - Committee Date – 27 Mar
19/0190N	Rear single storey and two storey side extension at 56, Bleasdale Road, Leighton	Withdrawn
19/0074N	Variation of Condition 14 on 15/1249M - Proposed construction of 10 No. Dwelling complete with access, associated parking and landscaping at Grenson Motor Co Ltd, Middlewich Road, Minshull Vernon	Awaiting decision – delegated (expected 04 Apr)
19/0295N	First floor extension and conversion of the existing garage to form ancillary accommodation to the dwelling at 7, Perry Fields, Leighton	Awaiting decision – delegated (expected 18 Mar)
18/5620N	Proposed agricultural building on Land at Moat House Farm, Middlewich Road, Minshull Vernon	Approved with Conditions
18/6145N	Outline application for 2no detached dwellings in a built-up frontage at Chapel House Middlewich Road, Minshull Vernon	Refused – open countryside, highways, protected species, effect on listed building
18/5733N	Erection of 2no additional poultry buildings on established poultry farm at Red Hall Farm, Middlewich Road, Leighton	Awaiting decision – Committee – 06 Mar
18/6163N	Change of use from disused agricultural site to Landscaping / Builders merchants supplies, to include materials bunkers, office building trade / retail counter and workshop / stores, access road, car parking and off-road lorry parking for up to four articulated vehicles with secluded hardstanding and turning areas at Field and land to north of Eardswick Lane and east of Bradfield Green Farm, Minshull Vernon	Awaiting decision – delegated (expected 01 Mar)
18/4033N	Variation of conditions 8 and 12 on application 15/2126N - Solar farm and associated development on Land (South) at, Moss Farm, Moss Lane, Warmingham	Awaiting decision – delegated (expected 07 Nov 18)

18/3099N	Change of use of an existing agricultural building and land to Commercial Use (B1 and B8) (Office and Retail/Storage) at Moat House Farm, Middlewich Road, Minshull Vernon	Approved with Conditions
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171 NEIGHBOURHOOD PLAN

171.1 It was noted that the Borough Council's Neighbourhood Planning Officer was unable to attend the meeting and would be invited to the next meeting. The Clerk advised that, in the meantime, the Council would submit a Neighbourhood Plan Designated Area application for the Parish Council area.

172 SPEEDWATCH AND POLICE CLUSTER REPORTS

172.1 The Chairman advised that he had accompanied the police whilst they had been using the TruCAM.

173 BOUNDARY FENCES

173.1 The Clerk advised that the order would be placed the following day.

174 HS2

174.1 Nothing further to update.

175 DEFIBRILLATOR

175.1 It was noted that all inspections must be recorded on the North West Ambulance website

176 EXPENSES SCHEME AND FORM

176.1 It was agreed that the revised expenses form be adopted by the Council.

177 REPORTS AND SHARED ITEMS

177.1 The Chairman reminded Councillors that 'purdah' would commence following the publication of the Notice of Election until the Day of Election.

177.2 Councillors received nomination packs for the forthcoming elections. A briefing note would be prepared and circulated to assist in their completion. The Clerk could provide relevant elector numbers from the electoral register. Completed forms would be collected at the next meeting for the Clerk to take to the Borough Council. Further copies of nomination papers could be obtained from the Clerk or the Borough Council.

178 DATE OF NEXT MEETING

178.1 Monday, 25 March 2019, commencing at 7.15pm

179 EXCLUSION OF THE PRESS AND PUBLIC

179.1 RESOLVED - That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

180 PARISH FIELD

180.1 It was agreed that the Clerk be asked to contact the neighbouring landowner to express the Council's concerns