

# MINSHULL VERNON & DISTRICT PARISH COUNCIL

(Leighton, Minshull Vernon and Woolstanwood)

Clerk: Kathryn Singer

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## NOTICE OF MEETING OF THE PARISH COUNCIL

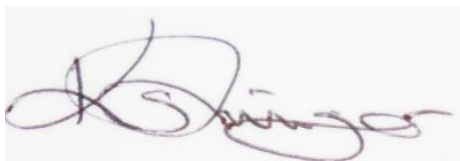
Parish Councillors are summoned to a meeting to be held on:

**DATE:** MONDAY, 23<sup>rd</sup> July 2018

**TIME:** 7.15 PM or at the later conclusion of the Parish Meeting

**VENUE:** ST PETER'S COMMUNITY HALL,  
MINSHULL VERNON

Enquiries to: Clerk: Kathryn Stringer



Signed

16 July 2018

Enquiries: email [minshullvernonclerk@gmail.com](mailto:minshullvernonclerk@gmail.com)  
Or Chairman (Les Horne) – 01270 522386

**To** **Members of the Parish Council**  
L Horne (Chairman); Mrs L Horne; S Kay; M McGlone; B Palin; P Wright I Baxter  
D Ridings; M Stanley; D Street; C Stringer (Vice-Chairman); J Weir;

**Cc:** **Cheshire East Ward Councillors**  
DN Bebbington (Leighton)  
MJ Simon and MJ Weatherill (Wistaston)  
C Green (Cheshire East)

Members of the public are welcome to attend Parish Council meetings.

There is an opportunity for residents to address Members under the 'Public Question Time' slot. If you do not wish to take advantage of this but have a question you would like put to the Council, please contact the Clerk and she can arrange for this on your behalf.

Members of the public are encouraged to download the agenda from the website. However, if you do not have access to the Internet, please contact the Clerk and she will ensure that a copy is made available for you at the meeting.

## NOTES

The Parish Council welcomes and encourages members of the public to attend its meetings. You are requested to enter and leave quietly and to remain quiet during the meeting. Mobile phones and pagers should be switched off, and no food or drink should be brought into the meeting.

The Parish Council has a Public Question Time Procedure and members of the public are able to ask questions during the 10-minute slot in the early part of the meeting. In addition, if you feel there is a matter which should be brought to the attention of the Parish Council you may contact the Clerk, the Chairman, or any member of the Parish Council, and arrangements can be made to place the item on the agenda for the next meeting, if appropriate.

On occasions, members of the press and public will be excluded from the meetings when the business to be transacted is of a confidential nature; for example, dealing with individual people, contracts and financial affairs of other parties.

### 2) Parish Councillors

#### A) Notice of items

The Parish Council cannot lawfully decide any matter which has not been specifically included on the agenda, and there is case law to this effect (*Longfield Parish Council v Wright (1918) 88 LJ Ch 119*).

The law does not make provision for “urgent business” and if any matter is truly urgent because it must be dealt with before the next meeting, a special meeting should be arranged unless there are delegation arrangements in place to allow the Clerk to take certain decisions, in consultation with the Chairman. (S.101(1) Local Government Act 1972).

#### B) Exclusion of Press and Public

##### General Note on Exclusion:

It is sometimes necessary for individuals other than Members or Officers of the Parish Council to remain in a meeting when the public and press have been excluded. This depends on the role of the individuals concerned; for example, if they have been invited to the meeting to offer technical or professional advice to Members. However, even in these circumstances, caution needs to be exercised as it would be difficult to hold such individuals to account if they subsequently divulged what was discussed at the meeting.

In the case of other individuals who simply have some background knowledge of the issue, it would be difficult to argue that they should be treated any differently from any other member of the public for the purposes of exclusion. It is important for Members not to allow themselves to get into a position where they are selecting who should remain in the meeting; this could lead to an abuse of procedure and bring the Parish Council into disrepute. It would also enable accusations to be made that some individuals were allowed to exercise undue influence.

#### C) Planning Grounds The grounds on which comments can be made on planning applications are as follows –

1	Development Plan in all its aspects	8	Appropriateness of use taking account of local area
2	Government legislation and guidance (PPG)	9	Effect on highway safety and parking
3	Siting	10	Landscape
4	Design	11	Listed buildings
5	External appearance	12	Conservation areas
6	Compatibility with street-scene	13	Land contamination
7	Development effect on neighbouring properties, amenities and privacy	14	Flooding

##### Non-Relevant Matters

1	Matters controlled by other legislation	6	Business competition
2	Effects on private rights	7	Personal circumstances – health/finance
3	Provisions in covenants/deeds	8	Ownership
4	Effect on property values	9	Moral issues
5	Private opinions		

Note: If the Parish Council agrees, in principle, with an application, but not in all aspects, suggestions for “development conditions” can be made, in line with relevant factors.

# A G E N D A

## 1 APOLOGIES FOR ABSENCE

Apologies for absence should be notified to the Clerk by noon on the day of the meeting, if possible. Apologies must be received and accepted before the meeting. If received after the meeting they cannot be recorded.

## 2 DECLARATIONS OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

## 3 MINUTES of PREVIOUS MEETING

To approve as a correct record, the minutes of the ordinary meeting held on 25th June 2018.

## 4 PUBLIC QUESTION TIME

In accordance with the Parish Council's Standing Orders, a period of 10 minutes is allocated for members of the public to ask questions.

## 5 GDPR UPDATE

Councillor Weir to update on GDPR – Clerk to advise on any changes she has notifications of.

## 6 FINANCIAL MATTERS

### 6.1 Accounts update-

Monthly update of Accounts from RFO to provide bank reconciliation to Councillors for the month of June 18.

6.2	TBA	Clerks Expenses Stationery for Audit & Coin prototype
	£29.99	Councillor S Kay – reimburse for Charger SID battery
	£12.00	Shires Payroll Services – costs for Nil returns as agreed.
	TBA	John Henry Internal Audit 2018

## 7 PHONEBOX – RESTORATION & ISSUES WITH ELECTRICITY SUPPLY

Arrange dates to have the paintwork commence for the restoration of the phone box.  
Update form Councillor Stringer on the Defibrillator – grant funding availability.  
Lost Electricity supply – Dutton's resolve update.

## 8 ANNUAL REPORT- 2017-2018

The Annual Report was agreed to be compiled as a joint effort – with several councillor each having a topic to write a small section. This will be a WIP for a couple of month but we aim to have to print by September distribution October.

## 9 DRAINAGE ON A530

Update on situation for Drainage on A530, around the traffic Lights, Gardens and Pub area.

**10 PLANNING MATTERS**

- 18/3168/N THE MERLIN, BRADFIELD ROAD, CREWE, CHESHIRE CW1 RH**  
External and Internal alterations to a Public House with associated external seating areas and car parking.
- 18/2952N 18 JAMES ATKINSON WAY, CREWE, CW1 3NU**  
Single storey extension to rear of dwelling and conversion of existing garage
- 18/3099N MOAT HOUSE FARM, MIDDLEWICH ROAD, MINSHULL VERNON, CHESHIRE CW1 4RD**  
Change of use of an existing agricultural building and land to Commercial Use (B1 and B8) (Office and Retail /Storage)

**11 SPEEDWATCH & POLICE CLUSTER REPORTS**

Councillor Horne to report on any Speed watch Activity and any information received from the Police.

**12 CENTENARY WORKING PARTY**

Update from working party meeting by Councillor D Ridings from meeting 25<sup>th</sup> June 2018

**13 BOUNDARY FENCE UPDATES**

Councillor Weir to give update and pricing for fences ready to order and book contractors to install the fencing on site.

**14 REPORTS and SHARED INFORMATION**

Councillors are invited to share information. (Members are reminded that 'Shared Information' is a means of exchanging information but does not replace the need for decision items to be placed on the agenda).

**15 Date of Next Meeting**

**20<sup>th</sup> August 2018**