

MINSHULL VERNON & DISTRICT PARISH COUNCIL

Chairman: Les Horne

Tel: 01270 522386 e-mail: les.10@hotmail.co.uk

Website: www.minshullvernonparish.org.uk

NOTICE of an EXTRAORDINARY MEETING of the PARISH COUNCIL

Parish Councillors are summoned to a meeting to be held on:

DATE: FRIDAY 9th JUNE 2017

TIME: 7.00 PM

VENUE: ST PETER'S COMMUNITY HALL,
MINSHULL VERNON, CREWE

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND PARISH COUNCIL MEETINGS

There is an opportunity for residents to address Members under the 'Public Question Time' slot. On occasions, members of the press and public will be excluded from the meetings when the business to be transacted is of a confidential nature; for example, dealing with individual people, contracts and financial affairs of other parties.

AGENDA

1 APOLOGIES FOR ABSENCE

Apologies for absence should be notified to the Chairman by noon on the day of the meeting, if possible. Apologies must be received and accepted before the meeting. If received after the meeting they cannot be recorded.

2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

3 PUBLIC QUESTION TIME

In accordance with the Parish Council's Standing Orders, a period of 10 minutes is allocated for members of the public to ask questions.

Part Two

Confidential matters - members of the press and public will be excluded from the meeting.

4 STAFFING COMMITTEE MEETINGS

- a) To discuss the decisions of the Staffing Committee meeting held following the conclusion of the PC Annual Meetings of 22 May 2017.

- b) To discuss the findings and decisions of the subsequent meeting of the Staffing Committee on Wednesday 31 May 2017.

5 RESIGNATION OF THE CLERK TO THE COUNCIL

To discuss the Clerks resignation.

6 ACCOUNTS MANAGEMENT AND EXTERNAL AUDIT

To discuss the appointment a suitably qualified and competent person to assist with the rectification of the findings of the internal audit report and to prepare the accounts for submission to the external audit.