

# MINSHULL VERNON & DISTRICT PARISH COUNCIL

(Leighton, Minshull Vernon and Woolstanwood)

Clerk: Marilyn Houston

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## NOTICE OF MEETING OF THE PARISH COUNCIL

Parish Councillors are summoned to a meeting to be held on:

**DATE:** MONDAY, 24 April 2017  
**TIME:** 7.15 PM  
**VENUE:** ST PETER'S COMMUNITY HALL,  
MINSHULL VERNON, CREWE

### MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND PARISH COUNCIL MEETINGS

There is an opportunity for residents to address Members under the 'Public Question Time' slot. On occasions, members of the press and public will be excluded from the meetings when the business to be transacted is of a confidential nature; for example, dealing with individual people, contracts and financial affairs of other parties.

## A G E N D A

### 1 APOLOGIES FOR ABSENCE

Apologies for absence should be notified to the Clerk by noon on the day of the meeting, if possible. Apologies must be received and accepted before the meeting. If received after the meeting they cannot be recorded.

### 2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

### 3 MINUTES – 27 JANUARY AND 27 MARCH 2017

To approve as a correct record, the Minutes of the special meeting held on 27 January and the ordinary meeting held on 27 February 2017.

### 4 PUBLIC QUESTION TIME

In accordance with the Parish Council's Standing Orders, a period of 10 minutes is allocated for members of the public to ask questions.

### 5 FINANCIAL MATTERS

## 5.1 Authorisation of Payments

The Parish Council is asked to authorise the following payments:

|          |  |
|----------|--|
| £ 91.60  | HM Revenue & Customs – tax on Clerk’s April salary as advised by CVS Cheshire East |
| £ 366.62 | Marilyn Houston<br>Payment of April salary as advised by CVS                       |
| £35      | Data Protection Registration<br>Information Commissioner                           |
| £tbc     | TWM Traffic Control Systems<br>Trailer repair                                      |
| £tbc     | Add name to Honorary Freeman Board   |
| £tbc     | SID  |
| £tbc     | Clerk’s Expenses Aug 16 to March 17  |

## 5.2 PC ownership of the public phone box at Bradfield Green on the decommissioning list

To receive an update from the Clerk.

## 5.3 Audit of 2016/17 accounts

To authorise **Section 1** of the Annual Return, the Annual Governance Statement which needs to be approved by the Council before the Audit commences. It is Members’ responsibility to be satisfied that there is a sound system of internal control. The Clerk will table the completed form having signed it to certify that the accounting statements in the annual return present fairly the financial position of the PC.

## 6 FLOOD ALLEVIATION SCHEME

To receive an update from the Clerk and the Chairman on the complaint regarding Cheshire East’s handling of the flood alleviation scheme. ...

## 7 PLANNING APPLICATIONS

### 7.1 Applications for consultation

There are the following planning applications for consultation, at the time of publication of the agenda. Additional applications received before the meeting will be issued to Members by e-mail and will be accessible [by clicking here](#).

#### 17/1602N

**Reserved matters approval for a substitution of house types on Phase 2, plots 163-193inc Land North Of, PARKERS ROAD, CREWE by 24 April extension of deadline requested**

#### 17/1819N

**Proposal: Proposed single storey rear extension and proposed dormer**

to rear elevation.

45, James Atkinson Way, Crewe, CW1 3NX by 3 May

**8 POLICE MATTERS**

To receive a report on police activity in the parish.

**9 SPEED WATCH**

Councillors Les Horne, J Cunningham and P Wright to report on recent speed watch activities.

**10 ANNUAL REPORT**

To receive an update from the Clerk on the production of the 2016/17 report

**11 WAR MEMORIAL**

To receive an update from the Clerk on the cleaning and repair of the Victoria Cross at Whalleys Green.

**12 FUNDING FOR COMMUNITY PROJECTS**

To receive an update from the funding/project committee

**13 REPORTS/SHARED INFORMATION**

## **Part Two**

*Confidential matters - members of the press and public will be excluded from the meeting.*

**14 ATTENDANCE AT PC MEETINGS**

To receive an update from the Clerk on the outcome of advice from Chalc on approving a leave of absence to Councillor K Stringer.

**15 DATE OF NEXT MEETING – 22 May 2017**