

# MINSHULL VERNON & DISTRICT PARISH COUNCIL

(Leighton, Minshull Vernon and Woolstanwood)

Clerk : Mrs Kathryn Stringer

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## NOTICE of a MEETING of the PARISH COUNCIL

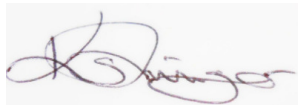
Parish Councillors are summoned to a meeting to be held on:

**DATE:** MONDAY 26 MARCH 2018

**TIME:** 7.15 pm

**VENUE:** St. PETER'S COMMUNITY HALL, MINSHULL VERNON

**Endorsement:**



Dated 18 March 2018

Kathryn J Stringer (Clerk)

**Enquiries: email** [minshullvernonclerk@gmail.com](mailto:minshullvernonclerk@gmail.com)

Or

**Chairman (Les Horne) – 01270 522386**

### **Members of the Parish Council**

**To:** L Horne (Chairman); Mrs L Horne; S Kay; M McGlone (Vice Chairman); B Palin;  
D Ridings; M Stanley; D Street; C Stringer; K Stringer; J Weir; P Wright

### **Cc: Cheshire East Ward Councillors**

DN Bebbington (Leighton)  
MJ Simon and MJ Weatherill (Wistaston)

### **MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND PARISH COUNCIL MEETINGS**

There is an opportunity for residents to address Members under the 'Public Question Time' slot.

On occasions, members of the press and public will be excluded from the meetings  
when the business to be transacted is of a confidential nature;  
for example, dealing with individual people, contracts, and financial affairs of other parties.

## NOTES

### Members of the Public

The Parish Council welcomes and encourages members of the public to attend its meetings. You are requested to enter and leave quietly and to remain quiet during the meeting. Mobile phones and pagers should be switched off, and no food or drink should be brought into the meeting.

The Parish Council has a Public Question Time Procedure and members of the public are able to ask questions during the 10-minute slot in the early part of the meeting. In addition, if you feel there is a matter which should be brought to the attention of the Parish Council you may contact the Clerk, the Chairman, or any member of the Parish Council, and arrangements can be made to place the item on the agenda for the next meeting, if appropriate.

On occasions, members of the press and public will be excluded from the meetings when the business to be transacted is of a confidential nature; for example, dealing with individual people, contracts and financial affairs of other parties.

### Notice of Items

The Parish Council cannot lawfully decide any matter which has not been specifically included on the agenda, and there is case law to this effect (*Longfield Parish Council v Wright (1918) 88 LJ Ch.119*).

The law does not make provision for “urgent business” and if any matter is truly urgent because it must be dealt with before the next meeting, a special meeting should be arranged unless there are delegation arrangements in place to allow the Clerk to take certain decisions, in consultation with the Chairman. (S.101(1) Local Government Act 1972).

### Exclusion of Press and Public

It is sometimes necessary for individuals other than Members or Officers of the Parish Council to remain in a meeting when the public and press have been excluded. This will depend on the role of the individuals concerned; for example, if they have been invited to the meeting to offer technical or professional advice to Members. However, even in these circumstances, caution needs to be exercised as it would be difficult to hold such individuals to account if they subsequently divulged what was discussed at the meeting.

In the case of other individuals who simply have some background knowledge of the issue, it would be difficult to argue that they should be treated any differently from any other member of the public for the purposes of exclusion. It is important for Members not to allow themselves to get into a position where they are selecting who should remain in the meeting; this could lead to an abuse of procedure and bring the Parish Council into disrepute. It would also enable accusations to be made that some individuals were allowed to exercise undue influence.

**Planning Grounds** - The grounds on which comments can be made on planning applications are as follows

- |   |  |    |   |
|---|--|----|---|
| 1 | Development Plan in all its aspects                                  | 8  | Appropriateness of use taking account of local area |
| 2 | Government legislation and guidance (PPG)                            | 9  | Effect on highway safety and parking                |
| 3 | Siting   | 10 | Landscape   |
| 4 | Design   | 11 | Listed buildings                                    |
| 5 | External appearance  | 12 | Conservation areas                                  |
| 6 | Compatibility with street-scene                                      | 13 | Land contamination                                  |
| 7 | Development effect on neighbouring properties, amenities and privacy | 14 | Flooding  |

### Non-Relevant Matters

- |   |   |   |  |
|---|---|---|--|
| 1 | Matters controlled by other legislation | 6 | Business competition                     |
| 2 | Effects on private rights               | 7 | Personal circumstances – health/ finance |
| 3 | Provisions in covenants/deeds           | 8 | Ownership                                |
| 4 | Effect on property values               | 9 | Moral issues                             |
| 5 | Private opinions                        |   |  |

Note: If the Parish Council agrees, in principle, with an application, but not in all aspects, suggestions for “development conditions” can be made, in line with relevant factors.

# AGENDA

## 1 APOLOGIES FOR ABSENCE

Apologies for absence should be notified to the Clerk by noon on the day of the meeting, if possible. Apologies must be received and accepted before the meeting. If received after the meeting they cannot be recorded.

## 2 DECLARATIONS OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

## 3 MINUTES of PREVIOUS MEETING

To approve as a correct record, the minutes of the ordinary meeting held on 26<sup>th</sup> February 2018

## 4 PUBLIC QUESTION TIME

In accordance with the Parish Council's Standing Orders, a period of 10 minutes is allocated for members of the public to ask questions.

## 5 FINANCIAL MATTERS

### 6.1 Accounts Management

Cllr K Stringer will produce various financial matters for discussion.

Bank Reconciliation

Shires Payroll Services have asked that we confirm we will no longer require their services next year.

### Authorisation of Payments

The Parish Council Members are invited to consider the following payments:

£6.00	Shires Payroll Services -payable to K Stringer paid on debit card
£1095.10	Zurich – Annual Insurance premium
£35.00	Digital media – ICO - 1 years membership. <b>(if debit card payment is required on application this will be reimbursed to Councillor K Stringer)</b> TBC at meeting. As per receipt.
£40.00	ChALC - Finance Workshop training afternoon.
TBC	Travel Expenses Councillor P Wright trip to Hull

## 6 CONSIDER CO-OPTION OF IAN BAXTER

Councillors to consider the co-option of new councillor

## 7 PLANNING MATTERS

The following planning applications for consultation have been received from the CEC at the time of publication of this agenda. Additional applications received before the meeting will be issued to Members by e-mail and will be accessible on the CEC Planning website.

18/1124N	<b>14, Bleasdale Road, Leighton, Crewe, CW1 4PZ</b> First floor rear extension to form en suite to existing bedroom..
18/0989N	<b>29, PHILIP TAYLOR DRIVE, LEIGHTON, CW1 4GU</b> Proposed detached garage

- 8 POLICE MATTERS & CLUSTER REPORTS**  
To receive reports relating to Cheshire Police and associated activities.
- 9 SPEEDWATCH**  
To receive reports relating to speed watch activities, and speed watch equipment.
- 10 VICTORIA DIAMOND JUBILEE MEMORIAL CROSS.**  
Update on dates.
- 11 BT TELEPHONE BOX – UPDATE ON UTILITIES**  
Councillor Horne to update and discuss utilities for the phone box.
- 12 MABLINS LANE COMMUNITY PROJECT**  
Reports on any updates from newly opened dialogues regarding this project.
- 13 STREET NAMING**  
Councillors to suggest names for the road on the new development off Mabins Lane.
- 14 LEIGHTON BOUNDARY SIGNS**  
Update from Councillor L Horne.
- 15 BOUNDARY FENCES ON WAR MEMORIAL SITE- BRADFIELD GREEN**  
To receive costings and update from Councillor McGlone.
- 16 USES OF PARISH FIELD –**  
**Re-Approve Contract – pending issue to tenant.**
- 17 UPDATE ON SITE VISIT TO WASTEWISE HULL**  
To discuss Leighton Grange IVC Facility with site visit.
- 18 HIGHWAYS PROPOSAL FOR LEIGHTON**  
Councillor L Horne to report.
- 20 CENTENARY WORKING PARTY**  
Update from working party meeting by Councillor D Ridings from meeting 26<sup>th</sup> March 18.
- 21 REPORTS and SHARED INFORMATION**  
Councillors are invited to share information.  
*(Members are reminded that 'Shared Information' is a means of exchanging information but does not replace the need for decision items to be placed on the agenda).*
- 22 Date of Next Meeting**  
23<sup>rd</sup> April 2018