

**MINUTES OF AN EXTRAORDINARY MEETING OF MINSHULL VERNON & DISTRICT PARISH COUNCIL  
HELD ON 9 JUNE AT ST PETER'S COMMUNITY HALL, MINSHULL VERNON, CREWE**

<b>PRESENT:</b>	Councillor Les Horne	Chairman
	Councillor M McGlone	Vice-Chairman
	Councillor Linda Horne	Councillor S Kay
	Councillor B Palin	Councillor D Ridings
	Councillor D Street	Councillor C Stringer
	Councillor K Stringer	Councillor P Wright
<b>IN ATTENDANCE:</b>	One Member of the Public	
<b>APOLOGIES:</b>	Councillor R Lee	
<b>ABSENT:</b>	Councillor M Stanley	

**1 DECLARATION OF INTERESTS**

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

No declarations were made.

**Part 2 - Confidential matters: The attending member of the public was requested to leave the meeting.**

**2 STAFFING COMMITTEE MEETINGS**

On behalf of the MVDPC Staffing Committee (Cllrs Les Horne; M McGlone; D Ridings and K Stringer) the Chairman summarised the discussions and points of a meeting that was held on the 22nd May 2017 and a subsequent meeting of 31 May 2017.

The attendant Members agreed with the comments and actions of the Staffing Committee. No Member raised objection to the outcome.

**3 ACCOUNTS MANAGEMENT AND EXTERNAL AUDIT**

In order to resolve the points and findings of the internal audit, it was considered that 'external' competent assistance would be required.

All Members were in agreement with the recommendations.

**4 ASSOCIATED MATTERS**

Replacement Clerk and RFO

The Chairman detailed the intentions relating to the appointment of a replacement Clerk/ RFO. CHALC had been requested to assist with the search.

The Chairman overviewed other routes and options relating to the appointment of a replacement Clerk.

It was stated that it was possible to function for a period without a Clerk, however all present agreed that they would seek to avoid such a situation.

**5 RESPONSIBLE FINANCIAL OFFICER (RFO)**

It was stated by the Chairman that it was important that the PC could function efficiently from a financial perspective.

It was therefore required that a 'temporary' RFO would be required until such time as a new Clerk/ RFO was in post.

The Chairman stated that he would investigate the requirement, and would discuss appropriate action at the next full meeting of the PC.

**6 DATE OF NEXT COUNCIL MEETING**

26 June 2017.

Signed as an accepted record (subject to minuted amendments) .....Chairman