

**MINUTES OF THE ANNUAL MEETING OF MINSHULL VERNON & DISTRICT PARISH COUNCIL  
HELD ON 22 MAY 2017 AT ST PETER'S COMMUNITY HALL, MINSHULL VERNON, CREWE**

<b>PRESENT:</b>	Councillor Les Horne	Chairman
	Councillor M McGlone	Vice-Chairman
	Councillor J Cunningham	Councillor Linda Horne
	Councillor S Kay	Councillor B Palin
	Councillor D Ridings	Councillor M Stanley
	Councillor D Street	Councillor C Stringer
	Councillor K Stringer	Councillor P Wright
<b>IN ATTENDANCE:</b>	One Member of the Public	
<b>APOLOGIES:</b>	Councillor R Lee	

**1 CO-OPTION of a MEMBER to the PARISH COUNCIL**

To facilitate her participation in the full meeting, the co-option of Kathryn Stringer, (a resident of the parish) who was in attendance and who had expressed interest in being co-opted onto the Parish Council, was proposed.

Mrs Stringer briefly explained her reasons for wishing to become a parish councillor.

**RESOLVED:** That Kathryn Stringer be co-opted onto the Parish Council to represent the Leighton Urban Ward.

(Mrs Stringer signed her Declaration of Acceptance of Office.)

**2 ELECTION of CHAIRMAN**

**2.1** The 2016/ 2017 Chairman (Mr Les Horne) thanked the Members of the PC for their support throughout the year.

**2.2** A nomination was received that Councillor Les Horne be considered for the post of Chairman for the year 2017/ 2018.

**RESOLVED:** That Cllr Les Horne be elected as Chairman to serve until the next Annual Meeting of the Parish Council.

Cllr Horne signed a Declaration of Acceptance of Office.

**3 ELECTION of VICE-CHAIRMAN**

A nomination was received that Cllr James Cunningham be considered for the post of Vice Chairman for the year 2017/ 2018.

A nomination was received that Cllr Mike McGlone be considered for the post of Vice Chairman for the year 2017/ 2018.

Both candidates accepted the nomination, and were invited to leave the meeting such that remaining Members could make a selective vote.

**RESOLVED:** That Cllr Mike McGlone be elected as Vice Chairman to serve until the next Annual Meeting of the Parish Council

Cllr McGlone signed a Declaration of Acceptance of Office.

**4 DECLARATION of INTERESTS**

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

No declarations were made.

**5 MINUTES – 24 APRIL 2017**

**RESOLVED:** That the Minutes of the Meeting held on 24 April 2017 be approved as a correct record.

**6 APPOINTMENT to OUTSIDE BODIES**

The Parish Council was invited to appoint representatives to outside bodies.

**RESOLVED:** That appointments be made to the outside organisations as follows:

- Cheshire Association of Local Councils  
**Cllrs P Wright and C Stringer**
- Police Cluster meetings  
**Cllrs J Cunningham, Les Horne and P Wright**
- Hill Top and Hole House Farms Local Liaison Committee  
**Cllr M McGlone**

## **7 ANNUAL ACCOUNTS – 2015-2016**

**7.1** Members were asked to consider the approval of Section 2 of the Annual Return. Following discussion, the Members were not minded to do so, and it was moved that this item be deferred until the June meeting.

### **7.2 Internal Auditors Report**

The Chairman requested that the details in this item be deferred until the June meeting in order that the recommendations from the internal auditor report could be attended to.

In order to address Clerk related issues regarding financial management, the Chairman requested members of the Staffing Committee to remain behind after the PC meeting to discuss appropriate actions.

**7.3** Appointment of Internal Auditor for 2017/ 2018  
Deferred until June meeting

## **8 CALENDAR of MEETINGS – 2017-2018**

The Clerk had not prepared the proposed dates for the meetings of the PC.

The Chairman requested the meeting be adjourned (at 20.01) for a short time period to enable the Clerk to compile a PC meeting date list.

The PC meeting reconvened (at 20.12), and the proposed dates were advised.

**RESOLVED:** That the calendar of meetings for 2017-2018 be approved.

Cllr McGlone reminded the Clerk to confirm the dates as acceptable with the Church Hall Booking Clerk.

## **9 ANNUAL REPORT- 2016-2017**

The Annual Report had not yet been prepared but could be submitted to the June meeting.

Councillors mentioned future initiatives – these are recorded in the 'Shared Information' section.

## 10 POLICE MATTERS

There were no Cheshire Police officers in attendance, and the Clerk had not received a Police report on this occasion.

The Chairman requested the Clerk to email the local PCSOs with the future calendar of PC meetings.

Cllrs Cunningham and Horne had attended a Bunbury Cluster Meeting where concerns had been raised over the number of road traffic collisions (RTC) events in the area as there appeared to have been a significant increase of such. Incidents of anti-social behaviour (ASBOs) were highlighted (particularly at Leighton Hospital). A number of 'domestic' incidents had occurred in the area. There were no other significant issues reported.

## 11 PUBLIC QUESTION TIME (10 MINUTES)

There were no questions from members of the public.

## 12 AUTHORISATION OF PAYMENTS

**13.1 RESOLVED:** That the following payments be approved:

£366.62	Clerks salary as advised by CVS
£91.60	HMRC – tax on Clerks salary
£625.20	TWM Traffic Control Systems - repairs to trailer SID
£60.00	The Sign Studio – addition of name (T Beard) to honorary freeman board
£142.80	JDH Business Services Ltd - (internal) audit of the accounts
£76.80	JDH Business Services Ltd – additional services relating to the account audit

**13.2 RESOLVED:** That the following payments be deferred until the June meeting:

£47.98	Les Horne - padlocks/ chains for new SID (receipt not printed by Clerk)
£1429.31	CHALC subscription – received after agenda publication

## 13 FLOOD ALLEVIATION – BRADFIELD GREEN

The Chairman provided a summarised report of his meeting with CEC Highways and CEC Borough Councillor M Jones of 4th May 2017, including:

- Substantial completion of the work
- Access and maintenance arrangements
- Reinstatement to damaged Moss Lane verges
- Cleaning and maintenance of associated highway drainage system
- Resolution of the inadequate connection to the existing drainage system on Moss Lane

**14 PLANNING MATTERS**

The Parish Council was invited to comment on the following planning applications.

17/2347N, 17/2112N, 17/2345N all Moat House Farm, Whalleys Green

Although the PC raises no singular objections, the Clerk was asked to draft a letter to the CEC Planning Department, noting the concerns regarding the number of applications, and the scope of work that is being undertaken at Moat House Farm, including works that may have been undertaken without appropriate pre-approval.

**15 SPEED WATCH ACTIVITIES**

The Chairman reported that he had been operationally active with the PCSO and the Police Traffic Unit.

**16 VICTORIA DIAMOND JUBILEE MEMORIAL CROSS**

Following an enquiry to a monument restoration service, the Clerk had received a generalised reply. The potential service provider (based in Yorkshire) made no specific intention to visit and survey the monument, and wanted photographs to be provided of the extent of the work requirement. It was therefore suggested that the service would not be able to fully recognise the extent of the work.

Cllr Kay offered the potential of stonemason services that he was aware of through his Royal British Legion activities, and undertook to make contact with such, and will report back at the June meeting.

**17 COMMUNITY PROJECTS**

Cllr Cunningham provided an update to the PC relating to the proposed Mablins Lane community hall and allotments project.

**18 CASUAL VACANCIES**

It was recognised that an advertisement of 'casual vacancy' for the position of Member of the PC should be made.

The full decision relating to such was to be deferred to the June meeting.

## 19 SHARED INFORMATION

Members were invited to share information or to report on attendance at meetings of outside bodies.

### 19.1 Replacement Defibrillator Pads, Bright Stars Nursery, Parkers Road

Following a routine check undertaken by the North West Ambulance Service (NWAS), it was discovered that the defibrillator pads required replacement. The Chairman was made aware of the requirement and requested that the Clerk arrange an order for new pads.

The Clerk stated that the pads had not been as yet ordered.

The Members raised concerns regarding the delay, as this could place persons lives at risk if the defib-unit remained out of use.

The Chairman requested that the Clerk attended to the purchase as soon as was practicable.

Cllr McGlone queried why the NWAS had spoken with Bright Stars Nursery regarding the pads replacement, rather than directly with the MVDPC. It was requested that the PC contact the NWAS to ensure that they have the correct contact details for future reference. It was further suggested that PC contact notices were placed in/ on the unit.

### 19.2 Co-Op Store, Parkers Road

Cllr C Stringer informed the PC that the Co-Op Store on Parkers Rd had revamped their frontage but still retained the sign that it is the Copenhall branch and not the Leighton branch, as had been requested by the PC.

### 19.3 Van parking, Parkers Road

Cllr C Stringer raised concerns relating to the parking of vehicles on Parkers Road, in the vicinity of the 'new' Bloor Homes development, causing issues for other road users. It was confirmed that there was no offence being made from such parking.

Cllr Ridings reported that a van is often parked on the grass verge within the 'zig-zag' area the pedestrian crossing. The Chairman suggested that this would be construed as a road traffic offence, as the zig-zag area would also include adjacent parallel footways, verges, etc.

### 19.4 Fibre Broadband, Bradfield Green

The Chairman reported that fibre broad band had become available to ALL residents of Bradfield Green. Cllr McGlone thanked the Chairman for his efforts and tenacity to assist this, and commented that he had taken subscription to the system, and confirmed the improvement of service.

**19.5** Merlin Public House

CEC Borough Cllr Bebbington has requested that the PC write to the owners - Punch Taverns Ltd - to request site security measures are implemented to reduce events of anti-social behaviour associated with the empty public house.

**19.6** Future Event

Cllr C Stringer suggested looking into the possibility of a carnival type of event for 2018

**19.7** PC Emblem

Cllr Cunningham asked about a new 'emblem' for the PC and suggested that we could approach Leighton Academy and Mablins Lane Primary School for the children to design one as part of a competition. Cllr Ridings said she would discuss with the schools.

**20** **DATE of NEXT MEETING**

26 June 2017.

Signed as an accepted record (subject to minuted amendments) .....Chairman

Approved