

**MINUTES OF A MEETING OF MINSHULL VERNON & DISTRICT PARISH COUNCIL  
HELD AT ST PETER'S COMMUNITY HALL, MINSHULL VERNON, CREWE  
ON 4 APRIL 2016**

<b>PRESENT:</b>	Councillor Les Horne	Chairman
	Councillor M McGlone	Vice-Chairman
	Councillor W T Beard	Councillor J Cunningham
	Councillor Linda Horne	Councillor D Kay
	Councillor R Lee	Councillor B Palin
	Councillor D Ridings	Councillor D Street
	Councillor P Wright	
<b>IN ATTENDANCE:</b>	Steve Bratt	Local Historian
	Stuart Kay	Royal British Legion
	Sixteen members of the public	
<b>APOLOGIES:</b>	Councillors M Stanley, C Stringer and K Stringer	

---

**163 DECLARATION OF INTERESTS**

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

No declarations were made.

**164 MINUTES – 22 FEBRUARY 2016 and EXTRA-ORDINARY MEETING 8 MARCH 2016**

**RESOLVED:** That the Minutes of the meetings held on 22 February 2016 and the extra-ordinary meeting held on 8 March 2016 be approved as correct.

**165 PUBLIC QUESTION TIME**

In accordance with the Parish Council's Standing Orders, members of the public were able to ask questions or address the Parish Council.

- A group of residents addressed the Council in respect of parking issues on Copenhall Lane/Snowden Drive which were considered to be unsafe for residents and children.

Residents were informed that the Council was not aware of the problems experienced and agreed to place this as an item on the agenda for the next meeting of the Council.

- A resident addressed the Council in respect of agenda item 5 (War Memorial Re-Dedication Ceremony – 4 June 2016). The resident asked the Council to consider her offer to provide, at her own expense to a maximum of £5,000, an additional separate memorial on the Green. Her view was that the war memorial was to commemorate the dead from WWI, was a village memorial and should not be used to add the names of the deceased airmen from the crashes during WWII. Moreover, none of the deceased had lived in the parish.

**166 WAR MEMORIAL RE-DEDICATION CEREMONY – 4 JUNE 2016**

**166.1** The Parish Council was invited to finalise arrangements, as far as possible, for the Re-Dedication Ceremony to be held on 4 June 2016.

Steve Bratt and Stuart Kay were in attendance for this item and participated fully in the discussions.

The following documents were submitted:

- (i) Detailed arrangements
- (ii) Draft Order of Service Sequence of Events
- (iii) Completed RAF form – submitted to the RAF Events Team
- (iv) Completed CAA form – submitted to the Civil Aviation Authority. Copy also supplied to the RAF Events Team
- (v) List of the deceased service-men whose names were to be inscribed on the new plaques.

The following actions were agreed and other information noted:

	<u>Action by:</u>
(1) Band to accompany service. The Co-operative Band had confirmed attendance for a fee of £100.	
(2) Barriers/flag-poles. The flags would stay at half-mast for 24 hours and then full mast for a further 24 hours, with the flag poles being collected on Monday, 6 June 2016.	P Wright
(3) Bugler for Last Post and Reveille. A bugler from the Co-operative Band would perform this task.	
(4) Car parking at Minshull's Nurseries.  Formal letter to be sent to Minshull's Nurseries confirming that car parking for some guests would be required.  Subject to approval at Minute No.166.3 below, Prestige People Carriers would be asked to transfer guests from the hall to the War Memorial. It was expected that this would require three journeys, each taking a total of 20 minutes. For this reason, the first transfer would be at 12 noon and this would allow all guests to be in place by 1.00 pm.  Parish Councillors would also be able to transfer some guests to the War Memorial, if necessary.	Clerk
(5) Cadet Organisations The 95 Sqdn had confirmed attendance. Stuart Kay would be seeking permission from the CO of the 100 Nantwich Sqdn ATC.	S Kay
(6) Catering – dealt with later in the meeting.	
(7) Chaplain to perform Ceremony: The original Chaplain had now retired from the RAF.	
(8) Replacement Chaplain: The Reverend Wing Commander Alastair Bissell	
(9) Choir: Funky Choir had agreed to provide choral accompaniment. The Chairman would issue details.	Chairman
(10) Consultation with local businesses/residents and Mid-Cheshire Hospitals Trust. Not required.	
(11) St Peter's Community Hall – booked from 10.00 am to 5.00 pm.	
(12) List of deceased air crew submitted.	
(13) Flags – not yet purchased. The Clerk provided details of a flag supplier for Councillor P Wright.	P Wright

		<u>Action by:</u>
(14)	Guard of Honour would be in place at Bradfield Green prior to guests arriving.  It was agreed that VIPs should be the last to arrive.	
(15)	Guests invited to attend: Some had accepted and some had not responded. The Clerk would follow-up where appropriate.	Clerk
a	His Excellency Mr Alexander Downer, High Commissioner - Australian High Commission	
b	His Excellency, the Rt Hon Sir Alexander Lockwood Smith, High Commissioner - New Zealand High Commission	
c	His Excellency Mr Witold Sobkow, Ambassador, Embassy of the Republic of Poland	
d	Mayor of Cheshire East Council	
e	Leader of Cheshire East Council (Councillor R A Bailey)	
f	Ward Councillors (Bebbington, Simon and Weatherill) Councillor M E Jones to be added to the invitation list.	Clerk
h	MP for Crewe & Nantwich	
g	MP for Eddisbury Constituency	
h	Royal British Legion representative. Stuart Kay to provide contact details to the Clerk who would issue an invitation.	S Kay
j	Group Captain - RAF Shawbury	
k	Air Cadets - plus request for use of RAF flag – no decision made.	
l	Representatives of settled Polish community. A press release had been issued inviting participation in the event. No responses received.  The Clerk was asked to re-issue the press release.	Clerk
m	Hon Freeman of the Parish: Hon Freeman J Whittingham had been invited. The Chairman would provide contact details for Hon. Freeman Glyn Turner.	Chairman
n	Vicar of Minshull Vernon United Reformed Church	
o	Vicar of St Peter's Church	
p	Polish Air Force Memorial Committee: Noted that Jim Seymour would attend and would be laying a wreath.	
q	Chief Constable	
r	Relatives of deceased	
s	Lord Lieutenant The Lord Lieutenant was unavailable but the Deputy Lord Lieutenant, Dennis Dunn, had accepted.	
t	High Sheriff of Cheshire	
u	Steve Bratt undertook to provide the names of additional guests who should be invited.	S Bratt/ Clerk

		<u>Action by:</u>
16	Order of Service	The RAF Chaplain had made several suggestions.
	Reading Isaiah 40.27-31	It was suggested that the late Harold Clark's grand-daughter could do the reading. The name of the person would need to be included in the Order of Service. Councilor D Kay agreed to do the reading in the event of the grand-daughter being unavailable or unwilling.
	Roll of Honour	The Clerk to contact the Roman Catholic Priest at St Mary's Church, Crewe
	Remembrance Prayer	To be read by the Chaplain
	Kohima Epitaph	John Fleming (relative of one of the deceased) to be asked to read this.
	Laying of Wreaths	The Polish Priest from St Mary's Church, Crewe to be asked to announce the order of wreath-laying.
	RAF Coat of Arms	The Clerk was asked to seek MOD approval for use of the insignia on the service sheet.
	Quotation for printing	Delmar Print had been asked to quote, but no response had yet been received.
	The Polish Air Force Memorial Committee had provided a Polish prayer and suggested that it could be included in the service. The Clerk had contacted the RAF Chaplain whose advice was that the prayer was nationalistic and should only be included if similar prayers for Australia and New Zealand were also to be part of the service.	
17	Parade Marshall – arranged by RBL	S Kay
18	Plaques - inscriptions	
	The order in which the names of the deceased should be displayed on the plaques had not yet been agreed. A list was submitted to the meeting.	
	The order in which they should appear on the plaques had yet to be decided by the Council. It was agreed that this be considered in detail by the Working Group. In the meantime, Members were minded to list them in highest rank first, then down to lower ranks, followed by alphabetical. The Working Group would also need to consider if these should be listed against each of the three planes which had crashed, or in some other order.	
	The Working Group was authorised to deal with this and forward the list to Oxleys which was engraving the names and providing the green slate.	
19	Plaques – unveiling. The Chairman was making a pelmet to conceal a curtain track for the unveiling.	Chairman
	Steve Bratt to unveil the plaques.	
20	A PA System would be available (battery-operated).	

Action by:

21	Police Officers had confirmed they would be in attendance.	
22	Publicity - Press release issued. The Clerk was asked to re-issue the press release.	Clerk
23	RAF Fly-past The form for RAF and CAA form had been submitted. The Clerk was asked to seek confirmation of the fly-past.	Clerk
24	Road closure – application made to CE Highways. The Clerk was asked to seek confirmation of the road closure.	Clerk
25	Marshalling of traffic. Amberon would charge £450 plus VAT. Councillor P Wright had made arrangements and would make a site visit with the two accredited representatives. 10-12 diversion signs were required and these would be provided at no charge. Councillor Wright was asked to provide contact details to the Clerk who would send an official order.	P Wright Clerk
	The Clerk was asked to inform CE Highways that Amberon would be providing the marshalling.	Clerk
25	Standard Bearers	S Kay
26	Transport - Prestige People Carriers – dealt with later in the meeting.	
27	VIPs The Parish Council was invited to decide which guests were VIPs. Initially, it was agreed that all the guests, other than relatives of the deceased, were VIPs, but subsequently agreed that the working group should consider this in more detail and refine the list.	Working Group
28	General arrangements. A full rehearsal would be carried out prior to the event, involving as many of the participants as possible.	S Kay

Members then considered the offer made by the member of the public who wished to fund an additional plinth to avoid the 22 names being added to the war memorial which she considered should remain as a WWI war memorial.

**RESOLVED:** (a) That the actions detailed above be approved and implemented;

(b) That the Working Group be authorised to decide on the order in which the names of the deceased air crew should appear on the plaques and forward this to Oxleys, for engraving; and

(c) That the resident's offer to fund the cost of an additional plinth at the war memorial site, be declined.

**166.2 EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** That in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to transacted and the public interest would not be served in disclosing that information.

Note: Mr S Bratt and Mr S Kay remained in the meeting as they were integral to the discussions.

### 166.3 QUOTATIONS

The Parish Council considered quotations for the provision of transport of guests to the war memorial, and catering for the reception after the ceremony.

**RESOLVED:** (a) That the quotation from Prestige People Carriers in the sum of £180 be accepted for the provision of transporting guests from the community hall to the War Memorial and returning them at the end of the ceremony; and

(b) That the quotation from Wishing Well be accepted in the sum of £4.75 per head for the provision of a buffet for 100 persons, with an additional charge of 75P per head for beverages.

### 166.4 RE-ADMITTANCE OF PRESS AND PUBLIC

**RESOLVED:** That the press and public be re-admitted to the meeting.

### 167 FLOOD ALLEVIATION – BRADFIELD GREEN (EIR REQUEST 811928)

As agreed at the previous meeting, the Clerk had submitted a Freedom of Information request to Cheshire East Council on 26 February 2016. This fell within the provisions of The Environmental Information Regulations 2004 and this information was now submitted.

The Parish Council agreed that the information was still not complete and the Clerk was asked to make a 'normal business request' for the additional information.

**RESOLVED:** That the Clerk submit a request to Cheshire East Highways for the following information:

- Copy of the first engineer's report which was known as 'the for construction plan'; and
- Signatories for licenses to enter agricultural fields and when will this occur?

### 168 FINANCIAL MATTERS – AUTHORISATION OF PAYMENTS

**RESOLVED:** That the following payment be approved:

£88.80          HM Revenue & Customs – tax on Clerk's salary

### 169 PLANNING APPLICATIONS

**169.1** The Parish Council was invited to comment on the following planning applications.

16/1196N          7 Highgate Close, Leighton, CW1 3YL  
Ground floor porch and first floor bedroom and en suite extensions

16/1390N          2 Sundale Drive, Woolstanwood, CW2 8UB  
First floor side and single storey rear extensions.

16/1316N          Moat House Farm, Middlewich Road, Minshull Vernon, CW1 4RD  
Proposed agricultural buildings for new calf pens for rearing beef cattle

**RESOLVED:** (a) That no objections be raised in respect of planning applications Nos. 16/1196N and 16/1390N; and

(b) That the Parish Council object to planning application No. 16/1316N on the basis that the application site was within 400 metres of an ancient monument.

### 169.2 FOR INFORMATION

The following planning matters were reported for information.

15/1249N          Grenson Motor Co Ltd.  
Construction of 10 dwellings, complete with access, parking and landscaping

This application, which was considered by the Parish Council in April 2015, was to be submitted to the Southern Planning Committee on 30 March 2016. Observations on this planning application were submitted at the time the application was considered.

15/5683N      Land North of Parkers Road  
Application to vary condition 3 to vary the approved house types of  
permission 11/1879N

This application, which was considered by the Parish Council in December 2015, was to be submitted to the Southern Planning Committee on 30 March 2016. No objections by the Parish Council had been raised.

16/1136N      The Merlin, Bradfield Road, Crewe  
Demolition of existing pitched roof towers to three entrances and  
formation of new mono pitched roof and canopy over entrance to  
front north elevation. Other works were also proposed.

It was noted that this planning application had been received on 8 March 2016 with a deadline date of 29 March for submitting observations. This was forwarded to Members the same date suggesting that if the Council wished to make comments, an extra-ordinary meeting would be required. There were no requests for an additional meeting.

**169.3 Public Exhibition and Consultation - 23 March 2016  
Arranged by the Fairfield Partnership  
Proposed residential development at Flowers Lane, Leighton**

Councillors had been invited to the above event and those who attended reported to the meeting.

**RESOLVED:** That the following comments be forwarded to the Fairfield Partnership:

- The proposal should include provision for a community centre and shops.
- The re-configuration of the road layout has been welcomed as an improvement.

**170 NEIGHBOURHOOD PLANNING**

It was reported that despite press publicity inviting local residents to request the Parish Council to prepare a Neighbourhood Plan, no requests had been received. It was recalled that this was an additional step following the poor attendance at the two public meetings which had been held on 24 and 26 November 2015.

The Parish Council noted, with regret, that it could not proceed with the preparation of a Neighbourhood Plan in the absence of community support.

**RESOLVED:** That, owing to the lack of public support, the Parish Council decline to produce a Neighbourhood Plan.

**171 POLICE MATTERS**

The Clerk had asked PC Paul Edmonds, the Crewe Beat Manager, to provide reports via e-mail, until a new PCSO was appointed to this area. He had issued a report which had been e-mailed to Members.

**172 RENTING OF PARISH FIELD**

The Chairman had been contacted by a resident who wished to use the parish field for grazing sheep. The Parish Council agreed to the request in the following terms.

- The field be rented for a six-month period initially;
- That no more than six sheep be grazed on the field;
- That notice to quit be one month on either side;

- There shall be no sub-letting or cross-rental;
- There shall be no modifications to the boundaries without the Parish Council's permission;
- The Parish Council shall have access at all times;
- That a fee of £25 per calendar month be charged, to be paid, if possible by BACS.
- Fencing around the field to be maintained at the tenant's expense.
- The tenant shall be responsible for security of the field.
- No buildings to be erected.
- The tenant shall be liable for any claim made in respect of the field which can be attributed to the tenant's negligence or recklessness.
- At the end of the hire period, the field must be returned to the Parish Council in the same condition as at the start of the let.

The resident had indicated that he wished to graze between 10 and 20 sheep on the field and in view of this, it was -

**RESOLVED:** That Councillor Les Horne discuss the proposal with the resident and report back on the acceptability, or otherwise, of the arrangement.

**173 INFORMATION ITEM**

An update from the Police and Crime Commissioner had been received. The Clerk was asked to e-mail this to all Members.

**174 REPORTS/SHARED INFORMATION**

Members were invited to share information and included the following:

- Litter-pick at Bradfield Green.
- Bus shelter Whalleys Green – required repair owing to cracked concrete base. (Councillor Les Horne undertook to report this to Cheshire East Council on behalf of Councillor B Palin.)
- Two verge-master posts had been removed. The Chairman undertook to purchase replacement posts.

**175 SPEED WATCH**

Councillor Les Horne reported on speed watch activities.

**176 DATE OF NEXT MEETING**

**25 APRIL 2016**

.....Chairman

The meeting commenced at 7.15 pm and concluded at 9.55 pm