

**MINUTES OF A MEETING OF MINSHULL VERNON & DISTRICT PARISH COUNCIL  
HELD AT ST PETER'S COMMUNITY HALL, MINSHULL VERNON, CREWE  
ON 23 NOVEMBER 2015**

<b>PRESENT:</b>	Councillor Les Horne	Chairman
	Councillor W T Beard	Councillor Linda Horne
	Councillor R Lee	Councillor M McGlone
	Councillor D Ridings	Councillor C Stringer
	Councillor K Stringer	Councillor P Wright
<b>APOLOGIES:</b>	Councillor J Cunningnam	
	Councillor D Kay	
	Councillor B Palin	
	Councillor M Stanley	
<b>ABSENT:</b>	Councillor D Street	

**105 DECLARATION OF INTERESTS**

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

**106 MINUTES – 26 OCTOBER 2015**

**RESOLVED:** That the Minutes of the meeting held on 26 October 2015 be approved as a correct record and signed by the Chairman.

**107 PUBLIC QUESTION TIME**

In accordance with the Parish Council's Standing Orders, a period of 10 minutes was allocated for questions from members of the public. There were no members of the public in attendance.

**108 POLICE MATTERS**

PCSO Lawrence Price was not in attendance.

**109 FLOOD ALLEVIATION – BRADFIELD GREEN**

Paul Reeves (Flood Alleviation Manager) was not in attendance. He had contacted the Clerk by phone earlier in the day and reported that progress was being made. He planned to attend a future Parish Council meeting to provide a further update.

The Chairman stated that he was seeking a meeting with Councillor Michael Jones (Ward Councillor) to discuss the scheme; Councillor M McGlone would also join the meeting.

**110 NEIGHBOURHOOD PLAN PUBLIC MEETINGS  
LEIGHTON ACADEMY: 24 NOVEMBER and MABLINS LANE SCHOOL: 26 NOVEMBER**

It was reported that John Heselwood from Cheshire Community Action had agreed to attend the meeting on 24 November and as he was a specialist in this field, he would lead the discussion. This would give Members sufficient additional information which would be of benefit at the second meeting on 26 November.

Members were also provided with two documents on Neighbourhood Planning which had been used at the Planning Seminar held on 20 October 2015.

Arrangements were agreed to ensure that there were sufficient Members at each of the meetings.

**111 PLAYGROUND EQUIPMENT – JAMES ATKINSON WAY**

This item had been deferred from the October meeting to allow the Chairman to report on the current position.

Although Fenland was the original proposed supplier, as suggested by the James Atkinson Way Group, Cheshire East Council did not consider the equipment suitable and was proposing to purchase other equipment which it considered would be more appropriate for this playground.

The Chairman now reported that it had been confirmed that ANSA would be making a charge for the inspection and installation of the equipment, which was estimated to be approximately £5,000. Following installation, ANSA would be willing to add the equipment onto its own schedule of assets and would continue to maintain the equipment at its own expense. Members considered the cost of installation to be excessively high and the Clerk was asked to seek a breakdown of the costs.

**RESOLVED:** That the Clerk ask ANSA for the name of the sub-contractor which would be responsible for installing the equipment, to enable the Parish Council to negotiate a price for the work.

**112 GRANT APPLICATION – EVENT AT THE EIGHT FARMERS (19/20 DECEMBER 2015)**

Members considered a grant application from The Eight Farmers Pub which was arranging a 'Community Winter Wonderland' event with all surplus funds being donated to the Children's Ward at Leighton Hospital. The event was expected to cost £2,500 and it was proposed that this be funded partially by a grant of £500 from the Parish Council. The application form did not indicate sponsorship from other sources but a Member reported that £500 had been promised by local companies.

The Clerk advised that the application failed on two grounds, namely -

(1) It did not conform to the criteria as set out in the grant application form;

- *To enable local people to participate in voluntary groups and activities*
- *To help the parish council area's voluntary and community groups to improve their impact on the community*
- *To ensure the provision of services needed by the residents of the area via the voluntary sector*
- *To support organisations which meet the needs of people experiencing social and economic difficulties*
- *To ensure that there is equality of access and opportunity for all area residents to the services it provides and funds*
- *To improve or enhance the local environment.*

(2) The grant was to be made payable personally to the Landlord of The Eight Farmers. Parish Councils were not allowed to make payments to individuals.

**RESOLVED:** (a) That the application for a grant be refused, for the reasons given above; and

(b) That if the event raised sufficient funds to provide a surplus which could be donated to the Children's Ward at Leighton Hospital, the Parish Council would match the donation, up to a maximum of £300, subject to confirmation by the Clerk that she could identify a statutory power to spend.

## 113 FINANCIAL MATTERS

### 113.1 Authorisation of Payments

**RESOLVED:** That the following payments be authorised:

£88.80	HM Revenue & Customs – tax on Clerk’s salary
£900.00	Mercia Tree Care – felling and pruning of trees in the parish. (£750.00 net plus £150.00 VAT)
£108.00	Mrs C M Jones – reimbursement for the purchase of the signs for installation on the school railings on Minshull New Road.  The company did not operate credit arrangements and the Clerk was required to make payment before the order could be completed. (£90.00 net and £18 VAT)
£55.00	M McGlone – Reimbursement for purchase of one battery for the vehicle- speed display unit. (£45.84 net and £9.16 VAT)
£40.00	P K Stubbs Ltd. 1 tonne grit sand (located at war memorial, Bradfield Green)
£35.00	Information Commissioner’s Officer

### 113.2 Budget Proposals – 2016-2017

The Parish Council was invited to give initial consideration to the budget proposals for 2016-2017. The budget would be finalised at the December meeting. The Clerk’s report comprised the following documents:

- Receipts and Payments Statement to 30 September 2015.
- Draft budget 2016-2016 together with budget- monitoring showing the position at 30 September 2016 and revised estimates to 31 March 2016.

The following changes were agreed:

Line 10	Grants General	Increase to £1,500
Line 17	ChALC affiliation. Clerk to re-calculate on the basis of an increase of 3P per elector	
Line 37	Information Commissioner’s Office	Add £35.00
Line 42	War Memorial Dedication Ceremony. Working Group to advise an appropriate level after its next meeting.	Increase to £1,000
Line 43	Website Development. Councillor McGlone to review the current cost and report to the December meeting.	

Members were encouraged to give consideration to any projects which could be included in the budget for next year.

The Clerk would provide a revised schedule for the December meeting.

## 114 PLANNING APPLICATIONS

The Parish Council was invited to comment on the following planning applications.

15/4917N	The Willows, Leighton Hall Farm, Middlewich Road, Leighton, CW1 4QH Access drive to Leighton Hall Farm House.
15/4906N	11 Kinder Drive, Woolstanwood, CW2 8UJ Single-storey extension to front of dwelling and conversion of garage

**RESOLVED:** That no objections be raised in respect of planning applications Nos. 15/4917N and 15/4906N.

It was reported that planning application No. 15/2910N The Gables, Bradfield Road was to be considered by Southern Planning Committee on Wednesday, 25 November and a parish councillor could attend to speak on behalf of the Council.

Members agreed that as the Council's comments had been submitted, there was no requirement to attend the meeting in person.

## 115 CLERK'S REPORT

The following items of correspondence had been received:

- Minutes of the Cheshire Association of Local Councils' meeting held on 29 October 2015
- Cheshire East Highways – survey of service requested by 18 December. This was an on-line survey and the Parish Council was asked to consider any items which should be highlighted as satisfactory or unsatisfactory to enable the Clerk to complete the survey.

Members agreed that in general the service was satisfactory, but comment should be made that the management of the flood alleviation scheme at Bradfield Green had been inadequate.

- Planning Seminar (20 October 2015). In addition to the Neighbourhood Planning documents already provided, other planning documents were also submitted for information.
- Town and Parish Council Conference: 10 December 2015  
Two Members of the Parish Council are able to attend this event.

It was agreed that Councillors Les Horne and Paul Wright attend the conference.

- Consultation Documents:

### Cheshire East Council Pre-Budget Report (2016-2017)

Cheshire East Council had published its pre-budget report for 2016-2017, with a foreword by Councillor Peter Groves, Portfolio Holder for Finance and Assets. This document would be added to the agenda for the December meeting.

### Cheshire Fire Authority: Consultation on its draft Integrated Risk Management Plan

The Fire Authority was consulting on its draft Integrated Risk Management Plan. This document would be added to the agenda for the December meeting.

## 116 REPORTS/SHARED INFORMATION

Members were invited to share information or to report on attendance at recent meetings of outside bodies. The following matters were raised:

- The bus shelter on Parkers Road had been installed; the bus shelter on Minshull New Road had not yet been installed owing to the location of underground cabling.
- A speed indicating device was to be installed on the A530.
- The Chairman referenced outstanding projects:
  - bench at Walleys Green required repair or replacement.
  - memorial at Walleys Green required refurbishment by a stone-mason.
- The Chairman thanked Councillors Stringer and McGlone for their work at the war memorial in readiness for Remembrance Sunday.

**117 SPEED WATCH**

Councillor Les Horne had accompanied one of the PCSOs on speed watch duties..

**118 DATE OF NEXT MEETING**

**21 December 2015**

Approved

.....Chairman

The meeting commenced at 7.15 pm and concluded at 9.05 pm