

**MINUTES OF A MEETING OF MINSHULL VERNON & DISTRICT PARISH COUNCIL  
HELD IN ST PETER'S COMMUNITY HALL, MINSHULL VERNON  
ON 18 AUGUST 2014**

**PRESENT:** Councillor Les Horne Chairman  
Councillor N Bradley Councillor Linda Horne  
Councillor B Palin Councillor M Wilson  
Councillor P Wright

**APOLOGIES:** Councillors W T Beard, D N Bebbington, M Bromhead, R Lee and M McGlone

**ABSENT:** Councillors I Baxter and I Chenery

**58 DECLARATION OF INTERESTS**

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

No declarations were made.

**59 MINUTES**

**RESOLVED:** That Minutes of the Meeting held on 28 July 2014 be approved as a correct record and signed by the Chairman.

**60 POLICE MATTERS**

There were no Police matters to report.

**61 PUBLIC QUESTION TIME (10 MINUTES)**

There were no members of the public in attendance.

**62 CLERK'S REPORT – JULY 2014**

The previous meeting had been three weeks earlier and for this reason there were few matters to report.

**63 FINANCIAL MATTERS**

**63.1 Authorisation of Payments**

**RESOLVED:** That the following payments be authorised:

£84.10	HMRC – Tax on Clerk's salary
£9.99	Councillor P Wright – ink cartridges

**63.2 Receipts and Payments Statement – 1 April – 31 July 2014**

A Receipts and Payments statement for the period 1 April to 31 July 2014 together with a budget monitoring statement was submitted.

**RESOLVED:** That the Receipts and Payments statement for the period to 31 July 2014 and the budget monitoring statement for the same period, be noted.

**64 RISK ASSESSMENT/MANAGEMENT**

A risk assessment schedule in respect of the Parish Council's governance arrangements was submitted.

**RESOLVED:** That the Risk Assessment/Management schedule in respect of the Parish Council's governance arrangements, be approved.

**65 PARISH NEWSLETTER**

The final version of the parish newsletter was submitted. Quotations for printing and distributing the newsletter had been received and would be considered later in the meeting.

**RESOLVED:** That the Parish newsletter be approved

**66 PLANNING MATTERS**

The Parish Council was invited to comment on the following planning applications:

14/3580C      Greenacres, Nantwich Road, Minshull Vernon:  
New bungalow first floor roof, rear extension  
and internal alterations (re-submission of 14/1892C)

14/3534N      34 Thorn Tree Drive, Leighton:  
Proposed alterations to roof to provide two bedrooms, a landing and a  
bathroom (part retrospective) and insertion of new window in Western  
gable end.

**RESOLVED:** That no objections be raised to planning applications Nos. 14/3580C and 14/3534N.

**67 REPORT OF MEMBERS APPOINTED TO OUTSIDE BODIES**

Councillor P Wright reported on the meeting hosted by the Police and Crime Commissioner held on 29 July 2014.

**68 SPEED WATCH**

Members briefly discussed the speed watch scheme and referenced the following:

- Traffic speed appeared to be increasing on Minshull New Road. The Chairman would make enquiries about Police enforcement.
- The sign in the vicinity of the Co-op Store was faulty. It was understood that the fault was in the pole rather than in the sign.

**69 CHESHIRE ASSOCIATION OF LOCAL COUNCILS (ChALC)**

As part of its review of Area Working, ChALC had established a number of thematic boards, one of which was 'Rural Matters Board (East)'. The others were (1) Community and Environment and (2) Economic Development.

The Rural Matters Board was holding its first meeting on 30 September at Byley Village Hall, Middlewich at 7.00 pm and the Parish Council was invited to nominate two representatives to attend the meeting.

**RESOLVED:** That Councillor Les Horne represent the Parish Council at the Rural Matters Board (East).

**70 COMMUNITY RESILIENCE and FLOOD RESPONSE – WORKSHOP**

The Parish Council was invited to participate in a table-top workshop to be held on 22 October (Westfields, Sanbach) from 1.30 pm – 4.30 pm. The purpose of the workshop was to discuss and participate in a simulated emergency situation.

Places were limited and were offered on a 'first come, first served' basis.

**RESOLVED:** That Councillors Les Horne and M McGlone (subject to his availability) be nominated to attend the Community Resilience and Flood Response workshop to be held on 22 October 2014

**71 SHARED INFORMATION**

Members were able to share information or request items for inclusion on the next agenda.

The Chairman reported that he had requested hedge-trimming on Minshull New Road.

**72 EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** That in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

**73 DISTRIBUTION OF NEWSLETTER**

Members were invited to consider quotations for the printing and distribution of the Parish newsletter, together with the method of distribution.

There were a number of options for distribution:

- Distribution of the newsletter by parish councillor volunteers.
- Inclusion of the newsletter within 'Crewe Link' as a six-page addition (A5 only).  
Crewe Link did not distribute to all households in the parish.
- Publication on website only

As this was a re-launch of the newsletter, Members were minded to arrange for sufficient copies to be printed for each household in the parish.

Members then considered printing costs and the Clerk reported orally on quotations which had been available at the July meeting; she also reported on a further quotation which had been received.

**RESOLVED:** That:

- (a) Approximately, 3,600 newsletters be printed (the Clerk to confirm with Cheshire East Council Tax the number of households in the parish);
- (b) The quotation submitted by Delmar Print be accepted based on a cost of £224 for 2,000 A3 folded to A4, 130 gsm gloss finish
- (c) That the newsletter be distributed by Fusion Logistics at a cost of £120 per 1,000 households, dependent on the spread of housing.

Note: In accepting the quotation of Delmar Print, it was acknowledged that the figure of £224 would be proportionately higher to reflect the additional number of households in the parish.

**74 QUOTATIONS FOR AUTOMATED EXTERNAL DEFIBRILLATOR (AED)**

Reason for exclusion: These matters were commercially-sensitive and the companies which had quoted would not wish their quotations to be made public.

The Parish Council considered quotations for the purchase of an automated external defibrillator (AED).

Members were advised to decide on an appropriate location and seek permission from the owner of the building before placing an order. For defibrillators which were located outside, access to an electricity supply was essential as the defibrillator must be kept in a temperature-controlled cabinet.

As there were so few Members present, it was -

**RESOLVED:** (a) That quotations for AEDs be considered at the next meeting;

(b) That in the meantime, the Clerk write to the Co-Op Store, Parkers Road, Bargain Booze, Parkers Road and The Farmhouse, Woolstanwood, seeking permission for an AED to be located on the outside of their premises.

**75 DATE OF NEXT MEETING**

22 September 2014

Councillor M Wilson gave advance apologies for the meeting.

.....Chairman

The meeting commenced at 7.15 pm and concluded at 8.30 pm

Approved