

**MINUTES OF A MEETING OF MINSHULL VERNON & DISTRICT PARISH COUNCIL  
HELD AT ST PETER'S COMMUNITY HALL, MINSHULL VERNON, CREWE  
HELD ON 24 NOVEMBER 2014**

**PRESENT:** Councillor Les Horne  
Councillor M McGlone

Councillor N Bradley  
Councillor Linda Horne  
Councillor M Wilson

Chairman  
Vice-Chairman

Councillor W T Beard  
Councillor B Palin  
Councillor P Wright

**IN ATTENDANCE:** Diane Ridings  
Candidate for co-option

**APOLOGIES:** Councillors D N Bebbington, M Bromhead and R Lee

**ABSENT:** Councillor I Baxter

**116 DECLARATION OF INTERESTS**

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Councillor McGlone declared an interest in planning application No. 14/4634N (Rose Bank, Middlewich Road) on the basis that he had been a consultee. He would withdraw from the meeting prior to discussion and voting on the application.

No other declarations were made.

**117 MINUTES**

**RESOLVED:** That Minutes of the Meeting held on 20 October 2014 be approved as a correct record and signed by the Chairman.

**118 POLICE MATTERS**

PCSO Lawrence Price was unable to attend the meeting but had submitted a report which had been included with the agenda.

**119 PUBLIC QUESTION TIME**

There were no questions from members of the public.

**120 CO-OPTION**

A local elector, Diane Ridings, had declared herself to be a candidate for co-option onto the Parish Council. She was in attendance and briefly addressed Members on her reasons for wishing to enter public life.

**RESOLVED:** That Diane Ridings be co-opted onto the Parish Council.

(Note: Mrs Ridings signed a Declaration of Acceptance of Office following which she was able to participate fully in the meeting.)

**121 CLERK'S REPORT**

The Clerk's report, for information, was submitted and included the following items:

- Daffodil Bulbs – donated by John Minshull of Minshull's Nurseries.

- Planning site visit. Chairman to accompany Ward Councillor D N Bebbington on a pre-planning consultation meeting for 1000 homes on land at Minshull New Road.
- Resident's request for information.
- Highway works in progress.
- Flower-bed at Bradfield Green. Minshull's Nurseries was proposing to prepare a sponsored flower-bed. Further information would follow at a later date.

## 122 RISK ASSESSMENT – ACTIONS

At the previous meeting, a number of actions had been authorised arising out of an inspection of various assets, as follows:

### (a) Memorial Green, Bradfield Green

Councillor I Baxter to inspect and report on the following:

- joints in the War Memorial at Bradfield Green;
- bench seat at Victoria Monument, Walley's Green

In the absence of Councillor I Baxter, this item was **DEFERRED** to the December meeting.

### (b) Tree Work

One of the potential contractors had visited the site and given an approximate estimate for the work on three Elm trees and one Blackthorn. The Clerk would endeavour to submit two other quotations for consideration at the next meeting.

A survey of the trees for which the Parish Council was responsible was also required. Members were concerned about the stability of some of the trees and the potential danger to members of the public. The Chairman undertook to provide contact details to the Clerk who would make arrangements for a survey to be carried out.

**RESOLVED:** (a) That the Clerk be authorised to arrange a survey of trees in the parish which were the responsibility of the Parish Council; and

(b) That as this work was likely to be less than £500, Financial Regulation 11.1 (k) applied and the Parish Council was able to authorise the amount (provided that it was under £500) without seeking two other quotations.

## 123 AUTOMATED DEFIBRILLATOR UNIT (AED) – LOCATION

The location for an AED had not yet been finalised. The Clerk had visited Bargain Booze to discuss with the owner the possibility of locating the AED on the wall of her premises. She was not in the shop, but the Clerk was able to speak to her on the phone at that time. Despite the Clerk's assurance that NW Ambulance Trust had advised that AEDs were not targeted by vandals, she was adamant that she could not agree to this.

The Clerk had also contacted the Manager of the Farmhouse, Woolstanwood who had advised that she was not authorised to make such a decision and the matter had now been referred to the Whitbread Head Office.

No response had been received from the Co-op Store, but a follow-up letter had been sent to the Manager.

**RESOLVED:** That the Eight Farmers Public House and Bright Stars Nursery, both located on Parkers Road, be asked to consider if they would each be willing to house an AED on their respective premises.

## 124 RE-LOCATION OF NOTICE-BOARD FROM VERGE TO WALL OF BARGAIN BOOZE

At the same time as discussing the AED, the Clerk had asked the owner of Bargain Booze if she would be willing for the notice-board, currently fixed in the verge on Parkers Road outside the shop, to be moved to the wall of her store, but she could not agree to this.

## 125 SPEED WATCH UNITS

**125.1** The equipment sited on Minshull New Road was repaired by TWM Traffic Control Systems and the invoice was paid at the October meeting.

The equipment had developed another fault and TWM was due to inspect it. If the fault was a different fault to that repaired, an invoice would be submitted to the next meeting. If the fault was related to the *repaired* fault, it was expected that this would be at TWM's expense.

### 125.2 Parkers Road

The Parish Council was asked to authorise repair of the unit on Parkers Road. A quotation had been received for the site visit (£150). Until the site visit was made, the cost of repairs would not be known. If the repairs were not authorised at this meeting, a further £150 would be incurred for the repairs to be carried out on site. It was suggested that to avoid a further site visit cost of £150 the cost of the repairs be capped at £1,000. If the repairs were in excess of £1,000 the matter would be referred back to the Parish Council.

**RESOLVED:** (a) That TWM Traffic Control Systems Ltd's quotation of £150 for a site visit to Parkers Road be authorised;

(b) That TWM Traffic Control Systems Ltd. be authorised to effect any necessary repairs up to a maximum cost of £1,000; and

(c) That in the event of the repairs being estimated to cost more than £1,000, the matter be referred back to the Parish Council for decision.

## 126 FINANCIAL MATTERS

### 126.1 Authorisation of Payments

**RESOLVED:** That the following payments be authorised:

£84.20 HM Revenue & Customs -Tax on Clerk's salary

£67.80 Leighton Academy – hire of room for October meeting

£35.00 Information Commissioner's Office – renewal of registration

£120.00 TWM Traffic Control Systems

At the meeting held on 22 September 2014, the Parish Council approved a payment of £600 to TWM Traffic Control Systems for the repair of equipment on Minshull New Road. This was based on an estimate from the Chairman but the quotation/invoice had not been available at that time. The invoice had subsequently been provided and included VAT in the sum of £120.

£775.20 Ansa Environmental Services (£646.00 net and £129.20 vat)

This payment was deferred again as the bins had not yet been installed in the two playgrounds (Thorntree and Perryfields).

### 126.2 Budget – 2015-2016

The Parish Council was invited to give initial consideration to the draft budget for 2015-2016. The Clerk's report comprised the following documents:

- Receipts and Payments Statement for the period 1 April – 30 September 2014

- Clerk's covering report – budget 2015-2016
- Budget Monitoring Statement/Draft Budget 2015-2016

During discussion, the following amendments were agreed:

Line 1	Printing newsletter	Increase to £500
Line 2	Delivery of newsletter	Increase to £500
Line 4	Clerk's salary	Clerk to calculate new salary based on updated approved pay scales.
Line 9	Cheshire Association of Local Councils affiliation fee	Delete: The Parish Council would withdraw its affiliation in May 2015.
Line 12	Grounds maintenance	Increase to £500
Line 12a to be added		Add £700 for tree pruning/felling to revised estimates to 31 March 2015 as discussed under Minute No. 122 above.  Add estimated cost for tree survey.
Line 14	Member training	Increase to £400
Line 15	Advertising in St Peter's newsletter	Add £75
Line 19	Website support and development	Councillor McGlone to enquire into date for renewal of domain.
Line 20	Speed Watch	The figure of £1,500 might require adjustment when the budget was finalised.
Line 22	Family Day Community Event	Delete scheme.
Line 23	Miscellaneous	Move the £117.06 spend to 30 September 2014 to 'Grounds Maintenance' column.  Delete £200 for 2015-2016.
<b>New Projects</b>		
ADD	Bus shelter in vicinity of Beconsall Drive	£12,000 (to be ring-fenced)  Cheshire East Council to be asked for match-funding.
ADD	Playground equipment (location yet to be decided)	£12,000 (to be ring-fenced)

**RESOLVED:** That the Clerk re-calculate the budget proposals based on the discussions, and submit a revised document to the December 2014 meeting.

## 127 FLOOD ALLEVIATION SCHEME

Although the Chairman had expected to provide an update on this matter, there was no information currently available.

## 128 BLOOR HOMES DEVELOPMENT – LAND NORTH OF PARKERS ROAD

At the previous meeting, the Clerk was asked to send a letter to Cheshire East Council (CEC) regarding the Flowers Lane access to the Bloor Homes development. A copy of the letter sent, together with the response from CEC was now submitted. This had generated e-mails and discussion with Planning Officers and the sequence of events was noted:

- Letter to Adrian Fisher – dated 29 October 2014, expressing Parish Council's concerns about access changes at Flowers Lane.
- Letter from Adrian Fisher – dated 11 November 2014 stating that no changes were made to the Flowers Lane access; these had been approved at outline stage.
- Councillor Bebbington subsequently discussed the situation with a Planning Officer who responded by forwarding a letter dated 13 September 2011 in which it was stated that the Parish Council was being re-consulted on amended plans/details. The application was considered by the Parish Council at its meeting on 3 October 2011. The Council's resolution was –

*"That in respect of Application No. 11/1879N, the Parish Council's comments remained extant and the Chairman would represent the Parish Council when the application was considered at the Borough Council's Strategic Planning Board (expected to be 19 October 2011)....."*

This now brought the matter to a close as the Borough Council had, in fact, consulted the Parish Council at the appropriate time. The Chairman reported that he had sent an e-mail to the Planning Officer, apologising for the confusion.

## 129 PLANNING APPLICATIONS

The Parish Council was invited to comment on the following applications:

14/4634N      Rose Bank, Middlewich Road, Minshull Vernon - Construction of dormer window to front of property

**RESOLVED:** That the following observations be submitted to Cheshire East Council in respect of planning application 14/4634N:

- Objects on the basis that the applicant had not followed the correct procedure.
- Loss of privacy for neighbours.
- Not compatible with street scene.

(Note: Having declared an interest in planning application No. 14/4634N, Councillor M McGlone withdrew from the meeting prior to discussion and re-joined the meeting after the vote had been taken.)

14/5210N      34 Elmstead Crescent, Leighton – Proposed side extension built over garage, with internal alterations to change garage into office and utility room.

**RESOLVED:** That no observations be made on planning application No. 14/5210N.

## 130 REPORT OF MEMBERS APPOINTED TO OUTSIDE BODIES

Members appointed to outside bodies were invited to report on any recent meetings.

- Councillor McGlone, the Parish Council's representative on the Hill Top and Hole House Farms Local Liaison Committee, had expected to be called to a meeting at this time of year; he undertook to make enquiries about its next scheduled meeting.

- The Cheshire Association of Local Councils' Area Meeting was to be held on 11 December 2014 and the Chairman would be attending.

**131 SPEED WATCH**

There were no speed watch matters to report.

**132 POLICE AND CRIME COMMISSIONER INVITATION – 9 DECEMBER 2014**

It was reported that chairmen of town and parish councils had been invited to attend a meeting with the Police and Crime Commissioner on Tuesday, 9 December 2014 at 6.30 pm in the Council Chamber, Municipal Buildings, Earle Street, Crewe.

A copy of the invitation letter was provided for Members and it was noted that the Parish Council was referenced in the letter.

**133 SHARED INFORMATION**

Members were invited to share information.

It was understood that Cheshire East Highways had a spare '30 mph' speed limit sign and there was a possibility of Nantwich LAP authorising its installation on the north side of Bradfield Green.

**134 EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** That, in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

**135 AUTOMATED EXTERNAL DEFIBRILLATORS (AEDs)**

Reason for exclusion: These matters were commercially-sensitive and the companies which had quoted would not wish their quotations to be made public.

This matter had been deferred from the previous meeting.

Members were now invited to consider quotations for the provision of an automated external defibrillator unit.

**RESOLVED:** (a) That the Parish Council purchase the Powerheart G5 AED package (reference CSAMB14) offered by Cardiac Science at a special offer price of £800 plus VAT and delivery comprising the following equipment:

- 2 pairs of standard adult pads
- 7 year device warranty
- 4 year fully operational battery replacement guarantee
- G5 carry sleeve
- Pocket face mask
- Tough cut scissors
- Towel, razor, gloves
- Free download software
- Step-by-step poster
- Free on-line CardiAcademy training tool

(b) That it be noted that this offer was only available through Ambulance Trusts.

**136 DATE OF NEXT MEETING – 22 DECEMBER 2014**

.....Chairman